

**To:** Mayor Keil and Council Members  
City Manager Doug Faseler

**From:** Dale Skinner, Fire Chief

**Date:** May 31,2019

**Re:** Fee Schedule Changes

Due to the recent adoption of HB 852, related to inspection and permit fees, the current fire department plan review fees must be change from value based to an alternative means. The Fire Department has reviewed permit fees of area departments to determine best method to calculate these fees. Staff has determined that a fee based on square footage is the most appropriate method. Factors used in determining the rate included staff time in the plan review and inspection process along with a comparison to area departments. Below are the results of the survey and recommended fees:

City	Fire Plan Review
<b>Seguin (Currently)</b>	<b>\$50 + \$0.05 per thousand value</b>
Kyle	\$150 + \$0.10 per sq ft
Buda	\$150 + \$0.10 per sq ft
Dripping Springs	\$180 + \$0.12 per sq ft
New Braunfels	Building Department handles
Schertz	\$50 per hour of review
Universal City	No fee schedule in place
San Marcos	Building Department handles
Kerrville	\$100.00 base fee & \$0.10 per Sqft
Austin	\$206
<b>Seguin Recommended Fee</b>	<b>\$150 + \$0.01 per sq ft</b>

Staff is available should you have any questions regarding this matter.



Dale Skinner  
Fire Chief