



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, July 21, 2020

5:30 PM

Council Chambers

Public & Virtual

1. Call to Order

The City Council met in a Public & Virtual REGULAR Called Meeting on Tuesday, July 21, 2020 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.

2. Invocation - Council Member Ernest Leal

3. Pledge of Allegiance/Salute to the Texas Flag

4. Roll Call

Present: 8 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

Presiding: 1 - Mayor Don Keil

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record,
please state your name and address before speaking.

Wanda Rosales
6024 Stockdale Hwy 123
Seguin, Texas

Ms. Rosales announced her intention to seek the Seguin City Council District 6 candidacy in the November 3, 2020 General Election.

Monica Carter
736 Walnut Circle
Seguin, Texas

Ms. Carter announced her intention to seek the Seguin City Council District 6

candidacy in the November 3, 2020 General Election.

Council Member Ernest Leal wanted to remind the community that Community Council of South Central Texas (CCSCT) is available to assist citizens with utility bills.

City Manager Steve Parker said that he had ridden with Code Compliance Officer Tim Ramiez to see what the officers encounter on a daily basis. We are lucky to have such a wonderful Code Compliance Team.

6. Presentation

a. 20-234

Recognition of the June Employees of the Month - Steve Parker, City Manager

Indexes:

City Manager Steve Parker recognized the Facilities Department for the June Employee of the Month for the dedication to keep all city facilities clean and sanitary especially in this pandemic. Mayor Don Keil presented each staff member with a certificate.

b. 20-244

Update on COVID-19 - Steve Parker, City Manager

Indexes:

City Manager Steve Parker presented the latest numbers of the COVID-19 keeping in mind that the state is behind in processing tests and releasing the information.

Currently statewide there are 332,434 confirmed cases and 4,020 deaths. Locally there have been:

495 recoveries

411 confirmed active cases

511 pending

35 hospitalized at GRMC (not all are Guadalupe County residents)

22 confirmed deaths

7. Consent Agenda

A motion was made by Council Member Wallace, seconded by Council Member Mathis, that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

a. 20-235

City Council Minutes of July 7, 2020

Indexes:

The Minutes of July 7, 2020 were approved

b. [20-214](#)

Ordinance on second and final reading renewing Chapter 70, Article II of the Seguin Code of Ordinances regarding the curfew for minors; providing a severability clause, providing for an effective date; providing for publication; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances

Indexes:

This Ordinance was adopted

Enactment No: ORD 2020-044

c. [20-189](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances, Chapter 14, Animals, Article IV, Livestock, to change the rules related to keeping fowl; providing for an effective date; providing for a severability clause; providing for publication; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

Indexes:

This Ordinance was adopted

Enactment No: ORD 2020-045

8. Action Items - Discussion and Possible Motion to Approve**a. [20-240](#)**

Resolution approving the creation of the "Protect-It" Grant, a fire suppression grant program for the local downtown historic district; and providing an effective date - Kyle Kramm, Main Street & CVB Director/HPO

Indexes:

A motion was made that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-079

b. [20-245](#)

Ordinance on first reading amending the Fiscal Year 2020 Utility Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Wallace, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-046

c. [20-203](#)

Resolution of the City Council of Seguin Texas, awarding a bid totaling \$2,582,081.40, to SJ Louis Construction, Ltd., for the Walnut Branch Sanitary Sewer Line Replacement Project - Phase II; authorizing the City Manager to enter into a contract; and declaring an effective date - David Rabago, P.E., CFM, City Engineer

Indexes:

A motion was made by Council Member Aviles, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-080

d. [20-246](#)

Resolution authorizing a license agreement with Donna Brawner and Sandra Brawner Masters for a building encroachment on Bartholomae Street; and declaring an effective date - Andy Quittner, City Attorney

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-081

e. [20-247](#)

Ordinance on first reading amending the Seguin Code of Ordinances Appendix C, Fee Schedule, Chapter 10, Amusements and Entertainments, to create a new Article IV, Film and Movie Making; providing a severability clause; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Code of Ordinances - Andy Quittner, City Attorney

Indexes:

A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-047

f. [20-241](#)

Board and/or Commission Appointments - Mayor Don Keil
a. Seguin Economic Development Corporation (SEDC)

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Rangel, that the appointment to the SEDC Board be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

g. [20-229](#)

Ordinance of the City Council of the City of Seguin, Texas on first reading amending the Seguin Code of Ordinances Appendix C - Fee Schedules, Chapter 102, Utilities, Article III, Water Rates; and Article IV Wastewater Rates; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Tim Howe, Director of Water/Wastewater Utilities and Dan Jackson, Willdan Financial

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-048

h. [20-243](#)

Ordinance of the City Council of the City of Seguin, Texas on first reading to establish Electric Rates; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances - Clarence Smith, Director of Electric Utilities and Rick Cortes, Assistant City Manager

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-049

9. Acknowledgment of Bills

The bills were acknowledged

a. [20-236](#)

Check Report: July 6, 2020 to July 17, 2020

Indexes:**10. Executive Session**

The regular meeting was recessed and the council went into Executive Session at 6:28 pm. The regular meeting reconvened at 6:51 pm.

a. [20-248](#)

Personnel Matter in accordance with Section 551.074; Six-month Evaluation of the City Manager - Mayor Don Keil

Indexes:**11. Adjournment**

There being no further business before the council the meeting adjourned at 6:51 pm.

Don Keil, Mayor

Attest:

Naomi Manski, City Secretary