



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, April 21, 2020

5:30 PM

Council Chambers

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#### Virtual

The Seguin City Council meeting will be conducted by video conference. The meeting will be broadcast via Facebook Live video on the City's Facebook page, <https://www.facebook.com/SeguinTX/>

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to [virtualcouncil@seguintexas.gov](mailto:virtualcouncil@seguintexas.gov) no later than 3:00 pm on Tuesday, April 21, 2020.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

#### 1. Call to Order

*The City Council met in a VIRTUAL REGULAR Called Meeting on Tuesday, April 21, 2020 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.*

#### 2. Invocation - Council Member Jet Crabb

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 8 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

**Presiding:** 1 - Mayor Don Keil

5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

*Name: Sergio Guardiola  
 Address: 619 Stratton St  
 City: Seguin, Texas*

*Mr. Guardiola read a letter he had written to the City Council requesting a reduction of the requirements on keeping poultry in the city. The current ordinance requires enclosures to be located not less than 100 feet from any residence, other than that of the owner. He is asking that the requirement be reduced to 30 feet to be more in line with surrounding communities. Reducing the distance requirement on poultry enclosures would help more citizens of Seguin be more in control, not just of their food supply but how often they must go out to the grocery store and expose themselves and their loved ones to the COVID-19 virus. For his family eggs are a staple food in their home. From breakfast, birthday cakes, homemade bread, eggs are essential to our lives. Reducing the tight limitation would not cost the city any money, on the contrary it will greatly increase the number of citizens eligible to apply for permits, and is something that can be implemented immediately to help reduce the burden on our citizenry, and on our city as a whole.*

*City Manager Steve Parker advised that staff will prepare documentation for City Council to review other cities distance requirements and then will make a recommendation.*

## 6. **Consent Agenda**

**A motion was made by Council Member Crabb, seconded by Council Member Leal that the Consent Agenda be approved. The motion carried with the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

a. [20-140](#)

City Council Minutes April 7, 2020

**The minutes of April 7, 2020 was approved**

b. [20-125](#)

Ordinance on second and final reading amending the Seguin Unified Development Code, Section 2.12.6 - Building Permits, Exception; providing a severability clause; declaring an effective date, authorizing publication; and authorizing staff to submit this ordinance as a supplement to the Code of

Ordinances

**This Ordinance was adopted**

Enactment No: ORD 2020-031

## 7. **Action Items - Discussion and Possible Motion to Approve**

### a. [20-150](#)

Update on the COVID-19 and if necessary in response to the discussion, an amendment on an emergency to the Ordinance declaring a city-wide health emergency in response to the COVID-19 pandemic - Steve Parker, City Manager

*City Manager Steve Parker provided an update on the latest numbers from the Guadalupe County Emergency Management.*

*No Action Taken.*

### b. [20-148](#)

Resolution approving an increase to the maximum annual allowance for utility assistance under the Roll Up Seguin program for the rest of the fiscal year; and declaring an effective date - Rick Cortes, Assistant City Manager

**A motion was made by Council Member Aviles, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-033

### c. [20-147](#)

Resolution authorizing a project expenditure by the Seguin Economic Development Corporation of up to \$75,000 to the City of Seguin for a building improvement at the Central Texas Technology Center, an eligible expenditure for a job training career center not located in the taxing jurisdiction of a junior college district - Josh Schneuker, Director of Economic Development

**A motion was made by Council Member Crabb, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-034

### d. [20-149](#)

Resolution authorizing an expenditure of up to \$150,000 to the City of New Braunfels for a building improvement at the Central Texas Technology Center; and declaring an effective date - Josh Schneuker, Director of Economic Development

**A motion was made by Council Member Wallace, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-035

e. [20-151](#)

Ordinance on first reading amending the Fiscal Year 2020 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

**A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-032

f. [20-126](#)

Resolution of the City Council of the City of Seguin, Texas awarding the bid for the Pavement Maintenance Project - TF-2020-16 to Tierra Lease Service, LLC, in the amount of \$213,012.80 for the implementation of the street maintenance improvements; authorizing the City Manager to execute a service contract; and providing an effective date - John Donnelly, Director of Public Works

**A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-036

g. [20-143](#)

Resolution to award the proposal for engineering services related to conducting the U.S. E.P.A. Risk and Resilience Assessment and Emergency Action Plan for the City's Public Water System to TRC Engineers, Inc. in the amount of \$105,760.00; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities

**A motion was made by Council Member Crabb, seconded by Council Member Wallace, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-037

**h.** [20-146](#)

Resolution of the City Council of Seguin Texas, awarding the contract amount of \$550,000 to Fuquay, Inc. for pipe bursting; authorizing the City Manager to enter into a construction contract with Fuquay, Inc.; and declaring an effective date - Timothy J. Howe, Director - Water / Wastewater Utilities

**A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-038

**i.** [20-144](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C, Fees, Chapter 42, Emergency Sevices, Article I, Emergency Medical Services to provide a fee for the administration of blood; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Dale Skinner, Fire/EMS Chief

**A motion was made by Council Member Leal, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-033

**8. Acknowledgment of Bills**

*The bills were acknowledged.*

**a.** [20-141](#)

Check Run: April 6, 2020 through April 17, 2020

**9. Executive Session**

*The virtual regular meeting was recessed and the council went into a Virtual Executive Session at 6:23 pm. The regular meeting reconvened at 6:35 pm.*

**a. [13-048](#)**

Consultation with City Attorney in accordance with Section 551.071 and Section 551.072 regarding Deliberation on Real Property, Easements and Right-of-Way access for several projects - Andrew Quittner, City Attorney

**b. [14-274](#)**

Deliberate with legal counsel in accordance with Section 551.071 regarding the Geronimo Creek Project Phase V in the Oak Village North Subdivision - Andy Quittner, City Attorney

**10. Adjournment**

*There being no further business before the council the virtual meeting adjourned at 6:35 pm.*

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**Don Keil, Mayor**

**Attest:**

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**Naomi Manski, City Secretary**