



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Virtual Meeting Agenda

City Council

Tuesday, April 21, 2020

5:30 PM

Council Chambers

The Seguin City Council meeting will be conducted by video conference. The meeting will be broadcast via Facebook Live video on the City's Facebook page, <https://www.facebook.com/SeguinTX/>

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to virtualcouncil@seguintexas.gov no later than 3:00 pm on Tuesday, April 21, 2020.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

1. **Call to Order**
2. **Invocation - Council Member Jet Crabb**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Consent Agenda**

a. [20-140](#)

City Council Minutes April 7, 2020

Attachments: [CityCouncilMeetingMinutes.4-7-2020](#)

b. [20-125](#)

Ordinance on second and final reading amending the Seguin Unified Development Code, Section 2.12.6 - Building Permits, Exception; providing a severability clause; declaring an effective date, authorizing publication; and authorizing staff to submit this ordinance as a supplement to the Code of Ordinances

Attachments: [CC Memo UDC ModelHomes](#)
[Planning Commission Report-UDC Amendments Section 2.12.6](#)
[Ordinance UDC Amendment Model Homes](#)

7. Action Items - Discussion and Possible Motion to Approvea. [20-150](#)

Update on the COVID-19 and if necessary in response to the discussion, an amendment on an emergency to the Ordinance declaring a city-wide health emergency in response to the COVID-19 pandemic - Steve Parker, City Manager

Attachments: [COVID Update Meeting April 21 2020](#)
[Special Meeting April 7 2020](#)
[Citizen QuestionsComments](#)
[March 24th City Declaration](#)
[County Stay At Home Order](#)
[Special Meeting March 24 2020](#)
[040720 Finance Update](#)

b. [20-148](#)

Resolution approving an increase to the maximum annual allowance for utility assistance under the Roll Up Seguin program for the rest of the fiscal year; and declaring an effective date - Rick Cortes, Assistant City Manager

Attachments: [Memo to City Council Temporary Increase to Utility Assistance Program Annual](#)
[Utility Assistance Distribution Update](#)
[Resolution approving temporary increase in maximum annual allowance](#)

c. [20-147](#)

Resolution authorizing a project expenditure by the Seguin Economic Development Corporation of up to \$75,000 to the City of Seguin for a building improvement at the Central Texas Technology Center, an eligible expenditure for a job training career center not located in the taxing jurisdiction of a junior college district - Josh Schneuker, Director of Economic Development

Attachments: [SEDC Resolution 2020-05](#)
[SEDC CTTC HVAC Improvement Memo - 040820](#)
[Resolution approving SEDC expenditure for CTTC building improvements](#)

- d. [20-149](#) Resolution authorizing an expenditure of up to \$150,000 to the City of New Braunfels for a building improvement at the Central Texas Technology Center; and declaring an effective date - Josh Schneuker, Director of Economic Development
Attachments: [City CTTC HVAC Improvement Memo - 040820](#)
[SEDC Resolution 2020-05](#)
[Resolution approving the expenditure of funds for CTTC Building Improvements](#)
- e. [20-151](#) Ordinance on first reading amending the Fiscal Year 2020 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance
Attachments: [CTTC Contribution memo.docx](#)
[CTTC Contribution.doc](#)
- f. [20-126](#) Resolution of the City Council of the City of Seguin, Texas awarding the bid for the Pavement Maintenance Project - TF-2020-16 to Tierra Lease Service, LLC, in the amount of \$213,012.80 for the implementation of the street maintenance improvements; authorizing the City Manager to execute a service contract; and providing an effective date - John Donnelly, Director of Public Works
Attachments: [MEMO TO COUNCIL AWARD OF BID TF-2020-16 APRIL 21, 2020](#)
[TF-2020-16.Bid Tab](#)
[Resolution awarding bid and contract to Tierra Leasing for 2020 pavement main](#)
- g. [20-143](#) Resolution to award the proposal for engineering services related to conducting the U.S. E.P.A. Risk and Resilience Assessment and Emergency Action Plan for the City's Public Water System to TRC Engineers, Inc. in the amount of \$105,760.00; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities
Attachments: [Council Memo 4-7-2020 .docx](#)
[Resolution approving a professional services agreement with TRC for the Water Risk Assessment & ERP Engineering Proposal.pdf](#)
- h. [20-146](#) Resolution of the City Council of Seguin Texas, awarding the contract amount of \$550,000 to Fuquay, Inc. for pipe bursting; authorizing the City Manager to enter into a construction contract with Fuquay, Inc.; and declaring an effective date - Timothy J. Howe, Director - Water / Wastewater Utilities
Attachments: [Council Memo 4-13-2020 .docx](#)
[Resolution approving the bid of Fuquay Inc for pipeline rehabilitation - Mockingb Proposal Fuquay Inc. 3-23-2020.pdf](#)

i. [20-144](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C, Fees, Chapter 42, Emergency Services, Article I, Emergency Medical Services to provide a fee for the administration of blood; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo EMS Fee Whole Blood 2020](#)

[Ordinance Amending Appendix C - EMS Fees to add blood administration](#)

8. **Acknowledgment of Bills**a. [20-141](#)

Check Run: April 6, 2020 through April 17, 2020

Attachments: [Check Report \(13\)](#)

9. **Executive Session**

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and Section 551.072 regarding Deliberation on Real Property, Easements and Right-of-Way access for several projects - Andrew Quittner, City Attorney

b. [14-274](#)

Deliberate with legal counsel in accordance with Section 551.071 regarding the Geronimo Creek Project Phase V in the Oak Village North Subdivision - Andy Quittner, City Attorney

10. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 17th day of April 2020 at 1:00 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.

