



MEMORANDUM

TO: Mayor and City Councilmembers
Steve Parker, City Manager

FROM: Twila Wood, Purchasing Manager

DATE: May 11, 2020

RE: Annual Contract for Liquid Aluminum Sulfate

Bids were solicited for an annual contract to provide the water treatment chemical liquid aluminum sulfate for use by the Water Utilities Department. Vendors were asked to provide a delivered price purchased by the pound. The department expects to use approximately 768,000 pounds annually, which would be delivered in sixteen 48,000-pound loads.

Four (4) bids were received. A bid tabulation is attached.

Staff recommends the contract be awarded to Brenntag Southwest, Inc., who submitted the lowest qualified bid of 6.9 cents per pound and has provided this product successfully for the City during the past several years.

If awarded, the annual contract will begin June 9, 2020. The annual estimated cost is approximately \$52,992 and funding for this expense is included in the Water Utilities' operating budget.