



City of Sequin

210 E. Gonzales Street
Sequin TX, 78155

Meeting Minutes

City Council

Tuesday, February 6, 2024

5:30 PM

Council Chambers

Public & Virtual

The City Council Meeting can be viewed live at:
https://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=917f9c7d-2eae-4116-bdf5-86d87fc87663

1. Call to Order

The City Council met in a REGULAR Called Meeting on at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Sequin, with Mayor Donna Dodgen presiding.

2. Invocation - Council Member Paul Gaytan

3. Pledge of Allegiance/Salute to the Texas Flag

4. Roll Call

Present: 8 - Council Member Joe Rea, Council Member Sonia Mendez, Council Member Jim Lievens, Council Member Chris Rangel, Council Member Paul Gaytan, Council Member Monica N. Carter, Council Member Jason Biesenbach, and Council Member Bill Keller

Presiding: 1 - Mayor Donna Dodgen

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

Jim Nephew, 141 Greenway Dr., spoke regarding the street drainage issue in front of his home. He thanked City Staff for coming out during the weekdays to pump water off his street but explained that the water is left on weekends and holidays, leaving his street flooded. He opined that a low-cost temporary fix was possible but stated that City Staff disagreed and voiced that the project would need to be added to the five-year

Capital Improvement Plan. He questioned why the project had not already been added to the Capital Improvement Plan since City Staff has been aware of the issue for over a year.

Councilmember Keller asked City Council to consider a resolution supporting Governor Abbott's action at the Texas-Mexico border. He stated that several states have stepped up and shown support to Governor Abbott and recently the Guadalupe County Commissioners Court passed a resolution of support as well. He declared that this assault is occurring only 165 miles from Seguin and the illegal immigration and lack of border security threatens our day-to-day lives.

Councilmember Biesenbach informed that he had requested that a resolution of support be added to this City Council agenda, but had unknowingly made the request after the deadline to add items to the agenda. He affirmed that he would be in favor of a resolution supporting Governor Abbott's efforts to secure the Texas-Mexico border.

Councilmember Lievens proclaimed that he personally thanked the Guadalupe County Commissioners Court personally for passing a resolution supporting Governor Abbott and proclaimed that he too would support a resolution.

City Manager Steve Parker introduced Kristin Mueller, the new City Secretary. Additionally, he announced that the Rudeloff Rd bid came in way under budget. He informed that the bids still needed to be verified by engineers, but was hoping that this is a sign of a new trend of lowering project costs. He said that they are hoping to have construction dates in late April or early May.

Mayor Dodgen also welcomed City Secretary Kristin Mueller. Mayor Dodgen announced that the City of Seguin had partnered with South Texas blood and Tissue to host a blood drive on February 23rd from 9 a.m. to 1p.m. at the Coliseum Parking Lot. She stated that the blood drive was open to the public and encouraged everyone to participate. Then, Mayor Dodgen invited everyone to attend the three public input meetings regarding the redevelopment of the City owned downtown Wells Fargo property that will be held at the Seguin Public Library starting at 6 p.m. on February 21st, March 7th, and March 20th. More information can be found at www.visitseguin.com/wellsfargo. Additionally, she announced that the Seguin Police Department is accepting applications for the 2024 Citizens Police Academy. It is a 12-week program that meets every Tuesday from 6 p.m. to 9 p.m. beginning March 5th. Applications are due no later than February 23rd at 5 p.m. Lastly, Mayor Dodgen said that she had noticed several Valentine and Galentine celebrations to be hosted in Seguin this year and hopes that everyone gets out and enjoys one of them.

6. Presentation

- a. Seguin Youth Career Expo Recap and Video - Josh Schneuker, Director of Economic Development

Indexes:

Economic Development Director Josh Schneuker gave a recap of the Seguin Youth Career Expo and showed a highlight video of the event.

7. Consent Agenda

A motion was made by Councilmember Rea, seconded by Councilmember

Rangel, to approve the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

a. City Council Meeting Minutes of January 16, 2024

Indexes:

Attachments: [CC.Meeting.Minutes January 16, 2024](#)

City Council Meeting Minutes of January 16, 2024 was approved.

b.

Ordinance on second reading amending the Fiscal Year 2024 Utility Fund Budget of the City of Seguin, Texas

Indexes:

Attachments: [Wells Fargo Building Purchase memo](#)
[Wells Fargo Building Purchase](#)

This Ordinance was adopted.

Enactment No: ORD 2024-004

c.

Approval of reports for the quarter ended December 31, 2023 for the following organizations that receive Occupancy Tax funding

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Art League
- i. The Fields of Huber Ranch, LLC

Indexes:

Attachments: [Quarterly reports for quarter ended 123123](#)
[Quarterly Reports for Quarter Ended 123123](#)

This Action Item was approved.

d.

Resolution of the City Council of Seguin, Texas authorizing the auction of excess vehicles and equipment; and providing an effective date - John

Donnelly, Director of Public Works

Indexes:

Attachments: [Resolution\(Equipment.Auction\)](#)
[AUCTION LETTER 12-20-23.docx](#)

This Resolution was approved.

Enactment No: RES 2024-024

e.

Board and/or Committee Appointment - Mayor Donna Dodgen

a. Planning & Zoning

Indexes:

Attachments: [Council.Appointments.2-6-2024](#)
[WayneWindleBoardAppl.P&Z](#)

This Appointment was approved.

f.

Check Report: January 15, 2024 through February 2, 2024

Indexes:

Attachments: [Check Report 01152024 - 02022024](#)

The bills were acknowledged.

8. Action Items - Discussion and Possible Motion to Approve

a.

Public Hearing and Ordinance on first reading to consider amendments to the City of Seguin's Unified Development Code (UDC) Sections 1.2.1 & 1.2.2 Officials- Authority and Responsibilities of the City Council and Planning and Zoning Commission, and Section 3.2.18 Planning Unit Development. - Pamela Centeno, Director of Planning and Codes

Indexes:

Attachments: [CC Memo _UDC_PUD_District_2024](#)
[Planning Commissioner Report-UDC Amendments 3.2.18, 1.2.1, 1.22](#)
[Ordinance_PlannedUnitDev_2024](#)

Director of Planning and Codes Pamela Centeno explained that the proposed ordinance would amend the Planned Unit Development zoning district to help clarify the difference between the zoning district and the General Use Land Plan. Additionally, it removes some of the code language that allowed for the subdivision platting and permitting process to happen concurrent with the zoning process as the zoning process should really happen first. Lastly, the proposed ordinance would require any Planned Unit Developments to be approved by City Council at the recommendation of

the Planning and Zoning Commission.

Mayor Dodgen recessed the regular meeting and the Public Hearing was called to order at 6:12 p.m.

There being no public comment, the Public Hearing was adjourned and the regular meeting was reconvened at 6:12 p.m.

Councilmember Biesenbach asked if City Council needing a super majority, a 3/4 vote, to overturn a Planning and Zoning Commission recommendation was mandated by the State or something that the City has chosen to adopt. Ms. Centeno explained that the State allows for municipalities to adopt the super majority rule and the City chose to do so many years ago. She also noted that the Planning and Zoning Commission specifically requested to keep that language in the code as they study and work very hard to be most knowledgeable on each zoning case.

Councilmember Lievens agreed that Planning and Zoning Commissioners challenge themselves to be the experts in the field.

A motion was made by Council Member Carter, seconded by Council Member Biesenbach, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

b.

Ordinance on the first reading amending the Seguin Code of Ordinances Chapter 98, Traffic and Vehicles, Article II, Traffic Control Devices, Section 98-40, Designation of No Through Truck Traffic Streets by adding East Pine Street to the list; providing for publication of this Ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances. - Melissa Reynolds, P.E., CFM - Director of Engineering & Capital Projects

Indexes:

Attachments: [2024-02-06 Memo E Pine St thru trucks](#)
 [2024.02.06 Ordinance_No Thru Trucks_E Pine](#)
 [E. Pine St. \(809 E Pine St\)](#)
 [2024.01.12 Request](#)

A motion was made by Councilmember Carter, seconded by Councilmember Keller, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

c.

Resolution authorizing the City Manager to enter into a Professional Services contract with K Friese & Associates, LLC., for engineering services related to the F.M. 20 and Hannah Heights 12-inch water line project; and declaring an effective date - Timothy J. Howe, Director - Water / Wastewater Utilities

Indexes:

Attachments: [FM 20 Hannah Heights Council Memo 2.06.2024](#)
[Hannah Heights Proposal](#)
[Resolution.K.Friese](#)

A motion was made by Council Member Rea, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-025

d.

Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by 800 Mill Oak Ln LLC for a property in Guadalupe County (Property ID 70327) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes

Indexes:

Attachments: [Staff Memo_ETJ Release Request from 800 Mill Oak Ln LLC](#)
[Petition Release_800 Mill Oak Ln LLC](#)
[Resolution Release_800 Mill Oak Ln LLC](#)

This Resolution was approved

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-026

e.

Resolution to award the bid for the replacement of a raw water pump and motor at the Seguin Water Treatment Plant for an amount not to exceed \$64,725.74; and declaring an effective date - Timothy J. Howe, Director - Water / Wastewater Utilities

Indexes:

Attachments: [Council Memo 2-6-24](#)
 [Resolution 2-6-2024](#)
 [Raw Water Pump BuyBoard Quote 1-25-2024](#)

This Resolution was approved

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens,
 Council Member Rangel, Council Member Gaytan, Council Member Carter,
 Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-027

f.

Resolution of the City Council of Seguin, Texas, authorizing the award of a bid for the distribution field inventory of our electric outage management system for a not to exceed amount of \$284,343.61; and declaring an effective date - John Saldana, Smart Grid Solutions Manager

Indexes:

Attachments: [Council Memo](#)
 [Resolution 2-6-2024](#)
 [Bid Tab Field Collection](#)
 [Service Agreement 2-6-2024](#)
 [Letter Of Recommendation](#)

This Resolution was approved

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens,
 Council Member Rangel, Council Member Gaytan, Council Member Carter,
 Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-028

g.

Resolution authorizing the City Manager to enter into a Professional Services contract with TRC Engineering, Inc., for engineering services related to the Friesenhahn Sanitary Sewer Lift Station Abandonment and sewer relocation associated with the IH-10 highway improvements. Melissa Reynolds, P.E., CFM - Director of Engineering & Capital Projects

Indexes:

Attachments: [2024.02.06 Memo TRC PSA IH10](#)
[Friesenhahn Sanitary Sewer LS Engineering Proposal](#)
[Utility Reroutes_IH 10 Expansion_TRC Proposal_Fully Executed](#)
[Resolution.TR.C.Companies](#)

This Resolution was approved

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-029

h.

Resolution authorizing the City Manager to amend a professional services contract with BGE, Inc. by the amount of \$190,790.03 for the Mays Creek Project of the GLO CDBG-MIT Grant; and providing an effective date - Melissa Reynolds, P.E., CFM - Director of Engineering & Capital Projects

Indexes:

Attachments: [2024.02.06 Memo GLO BGE PSA CO](#)
[2024.02.06 GLO BGE Change Order_Resolution](#)
[Mays_Creek_CA01v02_Proposal \(Signed\)](#)
[2021_12_28 Resolution No. 2021R-134-Eng Svc Contracts](#)
[PROJECT LAYOUT COMPARISON \(e1\)](#)
[PROJECT LAYOUT COMPARISON CR402 \(e1\)](#)

A motion was made by Council Member Carter, seconded by Council Member Lievens, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-030

i.

Resolution authorizing the City Manager to enter into a professional services contract with BGE, Inc. in the amount of \$165,391.26 for the Martindale Road Extension preliminary engineering study and report; and declaring an effective date - Melissa Reynolds, P.E., CFM - Director of Capital Projects | Engineering

Indexes:

Attachments: [2024.02.06 Memo Martindale Road Extension Project](#)
[2024.02.06 Resolution Martindale Road Extension Project](#)
[Stempel Martindale PSE Prof Serv Agreement](#)

A motion was made by Council Member Lievens, seconded by Council Member Keller, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-031

j.

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to enter into an Agreement with Restroom Facilities, Ltd. dba Corworth regarding a BuyBoard quote in the amount of \$97,848 to purchase a prefabricated restroom building including turnkey installation for the Seguin-Saegert Pickleball Complex; and declaring an effective date - Jack Jones, Director of Parks and Recreation.

Indexes:

Attachments: [Memo regarding the purchase of a prefabricated restroom building from Restroom Facilities](#)
[Seguin Restroom formal BuyBoard quote from Restroom Facilities](#)
[Restroom Floor Plan and Elevations](#)
[Resolution.Restroom.Purchase](#)

A motion was made by Council Member Gaytan, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-032

k.

Resolution of the City Council for the City of Seguin, Texas, authorizing Staff to move forward with a golf course renovation plan utilizing Ross Golf Design to develop an Invitation for Bids for each respective element of renovation; and to authorize the Director of Finance to begin integrating the renovation cost estimates into a payment schedule that accommodates the cost of renovations and operations losses during the renovation period; and declaring an effective date. - Bruce Allen, Golf

Course Manager

Indexes:

Attachments: [Council Memo - Short Project Approval \(2\) \(Final\) \(1\)](#)
[Resolution \(Starcke Golf Course Renovation\)](#)
[TLU Letter](#)
[Starcke Park Support Letter \(Navarro\)](#)
[Seguin ISD Letter](#)
[Pan Am Letter](#)

Golf Course Manager Bruce Allen explained that the proposed golf course renovation would include a total replacement and expansion of the greens, fairways, and tee boxes, a total replacement and expansion of the irrigation system, total renovation of the sand bunkers and total renovation and expansion of the driving range. City Staff hired Brian Ross Golf Design to come up with a cost estimate for the project. The estimated project cost is \$8,787,471, less ARPA Funds of \$695,000, for a total bond requirement of \$8,092,471. The debt service for a \$8.1M bond at 5.75% for 30 years would be approximately \$575,000 annually.

Mr. Allen explained how increasing green fees would not make a huge impact in the amount that the General Fund would pay to subsidize the golf course, but would make a larger impact in the affordability of the course which could inadvertently negatively affect the number of rounds annually.

Councilmember Gaytan asked Mr. Allen he thought that the golf course renovations were necessary in order to not lose the golf course and Mr. Allen responded that he believed they were necessary.

Councilmember Biesenbach stated while the golf course is closed for renovations, the City would need to find approximately \$820,000. Finance Director Susan Caddell answered that the current golf operating fund balance could cover some of that amount and she was hoping to come back mid budget year to put some money back for next year so that when the project is started the General Fund would not have to cover as much.

Mr. Parker added that there may be the possibility that the HOT fund could supplement the cost of the bond as well and provided that the course may consider in the future having a resident and non resident rate. He said he appreciated City Council for the questions and challenging this item because it is a big commitment to make. He presumed that the new growth and added sales tax revenue may be able to offset some of the bond cost and declared that the value added to the schools and business community makes the golf course an imperative quality-of-life asset.

Eric Aufderhaar, 213 Lone Oak, Seguin, Tx 78155, stated that he was the chairman of the Golf Advisory Board and gave his appreciation to City Council for all that they have done to support the golf course. He asked that City Council strive to keep rates low for residents so that it is affordable and so that the number of rounds played do not drop.

Mayor Dodgen commented that Seguin deserves nice things that can be used to help market the city, like the library. She stated that the golf course is a huge part of the city's history and pride.

A motion was made by Council Member Keller, seconded by Council Member

Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-033

I.

Resolution approving the purchase of a 16 LifePak CR2 Defibrillator/ AED's from Stryker Medical for an amount of \$29,970.08 utilizing Sourcewell Cooperative Purchasing Agreement; and declaring an effective date - Garrick Hebert, Fire/EMS Assistant Chief

Indexes:

Attachments: [SEGUIN CR2 AEDS QUOTE_10858628_2024-01-29 \(1\)](#)
[AED's](#)
[Resolution.Defib.AED.Purchase](#)

Garrick Hebert explained that the City decided to make CPR training mandatory for all City employees in 2020 and currently 92% of City employees are CPR trained. He also informed that there are currently 47 AEDs distributed across City facilities. The current devices are getting very old and City Staff has determined that it is more fiscally responsible to replace the AEDs than to pay for a maintenance contract on an outdated unit. This purchase would be for \$29,970.08 and would be the first in a designed replacement program.

Councilmember Biesenbach asked if there would be any value in auctioning the old AED units off or giving them to a church. Mr. Hebert answered that the old units have no monetary value and the City would not want the liability of giving a AED unit that may not function well to another entity.

A motion was made by Council Member Carter, seconded by Council Member Biesenbach, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-034

m.

Discussion and possible direction to staff on potential parking restrictions on Jay Road. - Melissa Reynolds, P.E., CFM, - Director of Engineering & Capital Projects

Indexes:

Attachments: [2024-02-036 Memo Jay Rd Discussion](#)
 [Jay Road Disucssion](#)
 [Jay Road Disucssion](#)

Director of Engineering and Capital Projects Melissa Reynolds recapped that, due to reports of excessive debris with the potential to cause a health/safety issue, City Staff recommended last November to City Council that a "No Parking Zone" be instituted for the entire stretch of Jay Rd. City Council did not approve that recommendation and suggested that parking on Jay Rd. be limited to "Parking by Permit". That suggestion was brought back to City Council for consideration in January and was not approved by City Council.

Ms. Reynolds said that City Staff gathered data by driving by after hours to take photos but could not find evidence of excessive debris or overcrowded street parking. Ms. Reynolds showed an aerial photo from 2015 as it was the only photographic evidence they had to show an overcrowded street. Additionally, she stated that the road was wide enough for 2 vehicles to pass even with vehicles parked on both sides of the street and that City Staff did not see evidence of the reported debris when gathering data. She provided that City Council could consider no parking on one or both sides of Jay Rd or leave it as-is and continue to monitor the situation.

Councilmember Biesenbach said he was aware of the neighboring property owner's complaints and did not think that it was fair to him to be dealing with the issue. He suggested that no parking be allowed on the east side of Jay Rd and allow parking on the west side of the street.

Phillip Sloop, Director of Sales for the TownePlace Suites, 2732 Jay Rd, Seguin, TX 78155, suggested that City Council consider implementing a "No Parking Zone" during certain hours, but allow overnight parking. He provided that the hotel staff does walk the grounds and pick up debris. He said that he had noticed an increase in debris when there was construction being done on a nearby property, but now that the construction is complete, the amount of debris has decreased. He also offered to report to the City if he notices any debris like what was reported.

Councilmember Rangel opined that the suggestion of limiting parking to certain hours would not resolve the issue of there being debris left behind, especially by the truckers who are sleeping in their trucks and not staying in the hotel. He agrees with Councilmember Biesenbach's recommendation to not allow parking on the east side of Jay Rd.

Councilmember Gaytan asked if streetside parking was creating a safety issue and Ms. Reynolds confirmed that it was not causing a traffic safety issue, but the type of debris being reported would be more of a health/safety issue. He then questioned if City Council was given enough information to make a decision and wondered if the data provided is the documentation needed to make a decision of this nature.

Councilmember Lievens voiced that he would like to see some type of action taken now and allow for a review of that action in six months to determine how effective the action has been in solving the issue.

Mr. Parker stated that he had done several site visits following up on this complaint and had not seen the debris mentioned. He informed that he had spoken to the neighboring property owner who said he had been cleaning it up. Mr. Parker made the recommendation that the City Staff continue to monitor the situation and suggested

that the issue may be a result of things other than those parking on Jay Rd, like that it is a developed, highly trafficked intersection and trash could be blowing there from other places.

Mayor Pro Tem Carter asked if the neighboring property owner had provided any photographic proof of the debris and Ms. Reynolds replied that he had not. Carter stated that she liked the idea of continuing to monitor the situation and to encourage the neighboring property owner to provide proof and continue to complain if the issue continues.

Consensus from City Council was to have City Staff add "No Littering" signs along Jay Rd and to continue monitoring the situation.

9. Closed Session

The regular meeting was recessed and City Council went into Closed Session at 7:05 p.m.

- a. Closed Session regarding a Personnel Matter in accordance with Section 551.074; Annual Evaluation of the City Manager and amending the Employment Agreement - Mayor Donna Dodgen

Indexes:

10. Reconvene Regular Council Meeting Action Items - Discussion and Possible Motion to Approve

City Council reconvened into the Regular Meeting at 8:18 p.m.

- a. Resolution of the City Council the City of Seguin, Texas amending the Employment Agreement for the City Manager and authorizing the Mayor to execute such agreement - Mayor Donna Dodgen

Indexes:

Councilmember Biesenbach thanked City Manager Parker for doing such a wonderful job.

Mayor Pro Tem Carter said they appreciate all that Mr. Parker has done and said that he would leave huge shoes to fill if he ever left, not that they want him to leave. She thanked him on behalf of the entire City Council for all that he has done for Seguin and for continuing to serve the City and push through even through the times of difficulty in his life.

Councilmember Keller said there is much more than a professional relationship between Council and Mr. Parker - there is a lot of love there. City Council knows Mr. Parker cares for and loves this community and the community loves him too and the job that he is doing. Mr. Keller declared that the word is probably underutilized but felt like he could speak for every one when he said to Mr. Parker, "We love you."

Mayor Dodgen said that Mr. Parker represents the community with enthusiasm, dedication, and commitment. She told him that he is solution driven, that he is not a "no person" but is always looking for how to make things work. She told him that he is a problem solver and he loves the one-on-one with people and gives out his cell phone

number and email and is responsive. Mayor Dodgen said that Seguin used to do things one way for many many years, but they aren't doing it that way anymore and it is because of Mr. Parker. She said she appreciates the change. She told him that he looks to the future and looks for employees that will provide Seguin with a fresh perspective. She proclaimed that he strengthens and allows department directors to lead autonomously but is always available to help. Lastly, she told him that he is an integral part of the recruitment process and is always representing Seguin, Texas. She informed City Council that she talked to many of the City's Department Directors who shared how easy and supportive Mr. Parker is and how creative he is with his solutions. Additionally, she affirmed that Mr. Parker's peers all spoke well of his integrity, creativity, energy and honesty and stated that he is often sought out by them for advice. Mayor Dodgen turned to Mr. Parker and said, "We love you, Steve."

A motion was made by Mayor Pro Tem Carter, seconded by Council Member Mendez, to approve this Resolution, providing that Mr. Parker receive a 2.5% merit increase, bringing his total base salary to \$298,080.51, an increase of \$7,270.26, plus a one-time merit payment incentive of \$10,000, plus 20 hours of personal time added annually. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2024-035

11. Adjournment

There being no further business before the City Council, Mayor Dodgen adjourned the meeting at 8:24 p.m.

Donna Dodgen, Mayor

Attest:

Kristin Mueller, City Secretary