



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, December 15, 2015

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Council Member Phil Seidenberger**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**

#### *CITIZEN COMMENTS*

*Councilmember Tomas Castellon wished everyone a Merry Christmas and encouraged everyone to be safe during this holiday season.*

*Councilmember Ernest Leal reminded the city about the CCSCCT distribution of coats that will be conducted this coming Friday from 9-11 am.*

*Mayor Don Keil expressed his thanks for the wonderful activities that were planned for the Holiday Stroll. He wished everyone a Merry Christmas and Happy New Year.*

#### 6. **Presentation**

##### a. [15-428](#)

Certificate of Recognition presented to the Nature in Seguin Parks Alliance for "Making A Difference" in Seguin - Jack Jones, Director of Parks and Recreation

*A Certificate of Recognition was presented to the Nature in Seguin Parks Alliance for "Making a Difference" by Parks and Recreation Director, Jack Jones.*

##### b. [15-443](#)

Certificate of Recognition presented to the Guadalupe Master Naturalist

Chapter for "Making A Difference" in Seguin - Jack Jones, Director of Parks and Recreation

*A Certificate of Recognition was presented to the Guadalupe Master Naturalist Chapter for "Making a Difference" by Parks and Recreation Director, Jack Jones.*

- c. [15-424](#) Seguin Economic Development Corporation Annual Report - Robert Haynes, SEDC Board President

*Robert Haynes, SEDC Board President introduced Terry Trevino, Director of Economic Development. Ms. Trevino provided the council with the annual SEDC report.*

- d. [15-429](#) Seguin Area Chamber of Commerce 2015-2016 Leadership Class Project - Antonio Gonzales and Cody Hallmark

*Antonio Gonzales and Cody Hallmark shared with the council the 2015-2016 Leadership Class Project. The project planned for this year is to renovate the Fire Museum located by the Northeast Fire Station #3.*

## 7. Consent Agenda

**A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

- a. [15-432](#) City Council Minutes 12-1-2015 REGULAR  
**The Minutes were approved.**

- b. [ZC 30-15](#) Ordinance on second reading to consider a Zoning Change request from Mixed to Duplex 2 for the property located at Prexy Dr., Lot 28, Blk 1057, West Addition, approx. 0.278 acres, Property ID 46270 (ZC 30-15)

**This Zoning Ordinance was adopted.**

Enactment No: ORD 2015-96

- c. [ZC 32-15](#) Ordinance on second reading to consider a Zoning Change request from Pre-Development to Single-Family Residential for the property located at FM 725 at River Oak Dr., Abstract 29, A Mansola Survey, approx. 134.68 acres out of 154.15 acres, Property ID 58165 (ZC 32-15)

**This Zoning Ordinance was adopted.**

Enactment No: ORD 2015-97

d. [15-409](#)

Ordinance on second reading establishing a temporary construction lawful speed limit on Interstate 10 from Mile Post 12.813 being approximately 1500 feet southwest of SH 46 Mile Post 15.127 at BS 123, within the City of Seguin, Texas, providing for penalties, providing a severability clause, providing an effective date, providing for publication of this ordinance

**This Ordinance was adopted.**

Enactment No: ORD 2015-98

e. [15-412](#)

Ordinance on second reading establishing a three-way stop at the intersection of West Nolte Street and South Travis Street; providing for penalties; providing a severability clause; providing an effective date; providing for publication of this ordinance

**This Ordinance was adopted.**

Enactment No: ORD 2015-99

f. [15-400](#)

Ordinance on second reading increasing the lawful speed limit to 25 miles per hour on Moss Street and Ashby Street; providing for penalties for violations thereof; providing a severability clause; providing for an effective date; and providing for publication of this Ordinance; and directing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances

**This Ordinance was adopted.**

Enactment No: ORD 2015-100

## 8. Action Items - Discussion and Possible Motion to Approve

a. [15-377](#)

Ordinance on second reading amending the Seguin Unified Development Code Section 4.7.11 (Main Extensions); the Seguin Code of Ordinances, Chapter 102, Utilities, Article III, Water, Section 102-76 and Article IV, Wastewater Section 102-179; providing for a severability clause, providing for publication of this ordinance, providing for an effective date; and authorizing staff to prepare this ordinance for submission as a supplement to the Seguin Code of Ordinances

**A motion was made by Council Member Seidenberger, seconded by Council Member Castellon, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

- b. [15-425](#) Resolution adopting new guidelines and criteria for Tax Abatements; approving changes to the Tax Abatement Committee membership; and declaring an effective date - Terry Trevino, Director of Economic Development
- A motion was made by Council Member Dodgen, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Keil
- Nay:** 1 - Council Member Castellon
- Aye:** 6 - Council Member Leal, Council Member Crabb, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold
- Enactment No: RES 2015-150
- c. [15-426](#) Resolution of the City Council of Seguin, Texas approving the Seguin Economic Development Corporation's expenditure of an amount not to exceed \$100,000.00 for the building expansion at the Central Texas Technology Center - Terry Trevino, Director of Economic Development
- A motion was made by Council Member Mathis, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Keil
- Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold
- Enactment No: RES 2015-151
- d. [15-436](#) Resolution to review the Seguin Economic Development Corporation's Investment Policy in order to conform with the Public Funds Investment Act, Texas Government Code Annotated, Chapter 2256 - Susan Caddell, Director of Finance
- A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Keil
- Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold
- Enactment No: RES 2015-152
- e. [15-434](#) Resolution to review the City of Seguin, Texas Investment Policy in order to conform with Public Funds Investment Act, Texas Government Code

Annotated, Chapter 2256 - Susan Caddell, Director of Finance

**A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-153

f. [15-435](#)

Resolution to review and adopt the list of brokers/dealers authorized to engage in investment transactions with the City of Seguin - Susan Caddell, Director of Finance

**A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-154

g. [15-437](#)

Resolution of the City Council of the City of Seguin, Texas approving a contract in the amount of \$11,071,146.50 with Don Krueger Construction Company for constructing the city's new Utility Operations Center; authorizing the City Manager to execute said contract; and declaring an effective date - Rick Cortes, Assistant City Manager

**A motion was made by Council Member Crabb, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-155

h. [15-442](#)

Ordinance on second reading amending the Fiscal Year 2016 Utility Fund Budget of the City of Seguin, Texas

**A motion was made by Council Member Mathis, seconded by Council Member Dodgen, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

i. [15-431](#)

Resolution of the City Council of the City of Seguin, Texas ratifying the submission of a preliminary grant application to the Office of the Governor Criminal Justice Division; establishing an effective date - Twila Wood, Purchasing Manager

**A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-156

j. [15-430](#)

Bid Award- Purchase a Dump Truck for Water/Wastewater Utilities - Twila Wood, Purchasing Manager

**A motion was made by Council Member Mathis, seconded by Council Member Castellon, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

l. [15-422](#)

Ordinance on second reading establishing a stop intersection at Steffens Road and US Hwy 90 (East Kingsbury St.); providing for penalties for violations thereof; providing for a severability clause; providing for publication; and providing for an effective date

**A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

m. [15-423](#)

Ordinance on second reading establishing a stop intersection at the intersection of Zorn Street and Saunders Street within the City of Seguin, Texas; providing for penalties for violations thereof; providing for a

severability clause; providing for an effective date; and providing for publication

**A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**k.** [15-441](#)

Resolution approving the purchase of new handguns and holsters and trade-in of existing handguns and surplus weapons - Kevin Kelso, Chief of Police

**A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-157

**n.** [15-433](#)

Ordinance on second reading adopting the 2015 International Fire Code; providing for a severability clause, providing for an effective date; providing for publication of this ordinance; and authorizing staff to submit this ordinance as a supplement to the Code of Ordinances

**A motion was made by Council Member Castellon, seconded by Council Member Dodgen, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**o.** [15-419](#)

Ordinance on second reading amending the Seguin Code of Ordinances Chapter 74, Parks, creating Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

*The regular meeting was recessed and the public hearing was called to order.*

*Citizen Comments*

*No public comment at this time.*

*The public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**p.** [15-416](#)

Proposed road closures of Nelda Street and South Saunders Street related to various facility rentals at the Seguin Events Complex for the 2016 calendar year - Jack Jones, Director of Parks and Recreation

**A motion was made by Council Member Mathis, seconded by Council Member Leal, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**q.** [15-439](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 90, Streets, Sidewalks and Other Public Places, Article III, Sidewalks and Curbs, to redefine the duties and responsibility of abutting owners; providing penalties; providing for publication of this ordinance; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

**A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**r.** [15-420](#)

Board and/or Committee Appointments - Mayor Don Keil

- a. Building and Standards Committee
- b. Center for Entrepreneurship
- c. Central Texas Technology Center Advisory Board
- d. Commission on the Arts
- e. Construction Board of Appeals

- f. Contractors Advisory Board
- g. Convention and Visitors Bureau Board
- h. Historic Design Review Committee
- i. Library Advisory Board
- j. Main Street Advisory Board
- k. Parks Advisory Board
- l. Planning & Zoning Commission
- m. Seguin Economic Development Corporation
- n. Seguin Police Youth Scholarship Association
- o. Smokey Joe Williams Scholarship Committee
- p. Tax Abatement Review Committee
- q. Zoning Board of Adjustments

**Building and Standards Committee**

|                        |   |
|------------------------|---|
| <b>Dorothea Cusson</b> | <b>Reappointment second term (1-1-16 to 12-31-17)</b> |
| <b>Matt Skinner</b>    | <b>Reappointment second term (1-1-16 to 12-31-17)</b> |
| <b>Leigh Harrelson</b> | <b>Appointment first term (1-1-16 to 12-31-17)</b>    |
| <b>Gracie Beane</b>    | <b>Appointment first term (1-1-16 to 12-31-17)</b>    |

**Center for Entrepreneurship**

|                       |   |
|-----------------------|---|
| <b>Bernie Mueller</b> | <b>Reappointment second term (1-1-16 to 12-31-17)</b> |
| <b>Chris Moore</b>    | <b>Reappointment second term (1-1-16 to 12-31-17)</b> |

**Central Texas Technology Center**

|                                |  |
|--------------------------------|--|
| <b>Bill Lewis, Seguin ISD</b>  | <b>Appointment first term (1-1-16 to 12-31-18)</b> |
| <b>Gary Haass, Navarro ISD</b> | <b>Reappoint second term (1-1-16 to 12-31-18)</b>  |

**Commission on the Arts**

|                       |   |
|-----------------------|---|
| <b>Nancy Kissiar</b>  | <b>Reappointment second term (1-1-16 to 12-31-17)</b> |
| <b>Toni Winters</b>   | <b>Reappointment second term (1-1-16 to 12-31-17)</b> |
| <b>Jackie Silvius</b> | <b>Appointment first term (1-1-16 to 12-31-17)</b>    |

**Construction Board of Appeals**

|  |  |
|--|--|
| <b>Jarrold Koehler , Commercial Contractor</b> | <b>Appointment initial term (1-1-16 to 12-31-16)</b> |
| <b>Lolo Martinez, Electrician</b>              | <b>Appointment initial term (1-1-16 to 12-31-16)</b> |
| <b>Aaron Robinett, Bldg. Industry</b>          | <b>Appointment initial term (1-1-16 to 12-31-16)</b> |
| <b>Ken Reininger , Engineer</b>                | <b>Appointment initial term (1-1-16 to 12-31-17)</b> |
| <b>Andrew Hernandez, Plumber</b>               | <b>Appointment initial term (1-1-16 to 12-31-17)</b> |
| <b>Ken Chenevert, Residential Contractor</b>   | <b>Appointment initial term (1-1-16 to 12-31-17)</b> |
| <b>Hayden James, Mechanical Contractor</b>     | <b>Appointment initial term (1-1-16 to 12-31-17)</b> |
| <b>Mark Wheelington</b>                        | <b>Appointment Alternate (1-1-16 to 12-31-16)</b>    |



|                |           |                      |
|----------------|-----------|----------------------|
| Janie Camacho  | Reappoint | (1-1-16 to 12-31-18) |
| Kevin Kelso    | Reappoint | (1-1-16 to 12-31-18) |
| Irene Gil      | Reappoint | (1-1-16 to 12-31-18) |
| Reno Reiley    | Reappoint | (1-1-16 to 12-31-18) |
| Victor Pacheco | Reappoint | (1-1-16 to 12-31-18) |

**Smokey Joe Williams Scholarship Committee**

|  |           |                      |
|--|-----------|----------------------|
| Naomi Manski, City Representative<br>12-31-18) | Reappoint | (1-1-16 to 12-31-18) |
|--|-----------|----------------------|

**Tax Abatement Review Committee**

|             |                        |
|-------------|------------------------|
| Seguin ISD  | Appoint Superintendent |
| Navarro ISD | Appoint Superintendent |

**Zoning Board of Adjustments**

|                 |                        |                      |
|-----------------|------------------------|----------------------|
| Eric Aufderhaar | Reappoint second term  | (1-1-16 to 12-31-18) |
| Michael Sharp   | Reappoint second term  | (1-1-16 to 12-31-18) |
| Paul Quello     | Appointment first term | (1-1-16 to 12-31-18) |

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**9. Acknowledgment of Bills**

**a. [15-445](#)**

Check Report 11-27-2015 to 12-10-2015

*The bills were acknowledged.*

**10. Executive Session**

**a. [13-058](#)**

Deliberation regarding Electric Competitive Matter in accordance with Section 551.071 and 551.086 - Rick Cortes, Assistant City Manager

**b. [15-105](#)**

Deliberate pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code - Andy Quittner, City Attorney

**c. [13-048](#)**

Deliberation regarding Real Property in accordance with Section 551.071 and 551.072 - Doug Faseler, City Manager

*The regular meeting was recessed and the council went into Executive Session at*

6:32 pm. The regular meeting reconvened at 7:26 pm.

**11. Adjournment**

*There being no further business before the council the meeting adjourned at 7:26 pm.*

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*Don Keil, Mayor*

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*Thalia Patlan Stautzenberger, City Secretary*