



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda City Council

Tuesday, July 15, 2025

5:30 PM

Council Chambers

This meeting can be viewed live at:

[https://cityofseguintx.granicus.com/MediaPlayer.php?
publish_id=167a3995-2586-4b7a-a85e-a8a7da0303b4](https://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=167a3995-2586-4b7a-a85e-a8a7da0303b4)

1. **Call to Order**
2. **Invocation - Pastor Timothy Ohlman, The Amazing Grace Baptist Church**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

6. **Presentation**
 - a. [25-413](#) Recognition of Keffer Moore and Tristin Morstad for their exemplary service and lifesaving actions on June 11, 2025. - Donna Dodgen, Mayor
Attachments: [Certificate of Recognition Electric Crew](#)
 - b. [25-389](#) Recognition of Deputy City Manager Rick Cortes for receiving his 40 Year Pin from Texas City Manager's Association. - Donna Dodgen, Mayor
Attachments: [Certificate of Achievement Rick Cortes](#)
7. **Consent Agenda**
 - a. [25-395](#) Minutes of the June 17, 2025 and July 1, 2025 City Council Meetings.

Attachments: [CC MINUTES 06172025](#)
[CC MINUTES 07012025](#)

- b. [25-425](#) Check Report June 28, 2025 through July 11, 2025.

Attachments: [Check Report 06282025 - 07112025](#)

- c. [25-418](#) Board and/or Commission Appointments. - Donna Dodgen, Mayor
a. Regional Workforce Education Alliance
b. HOT Committee
c. Solid Waste Committee

Attachments: [Board Appointments - July 15, 2025](#)
[BoardApplication.TravisMartinez.RWEA Redacted](#)

- d. [25-422](#) Authorize the City Manager to execute a purchase order in the amount of \$63,426.23 for annual firewall licensing and support. - Joseph Tripoli, IT Security Manager; Shane McDaniel, Chief Information Officer

Attachments: [IT Memo - Firewall renewal 2025](#)
[PMPJ780](#)

- e. [25-417](#) Resolution authorizing the City Manager to execute a First Amendment to Capital Improvement Agreement for Sanitary Sewer Service; and providing an Effective Date. - Melissa Reynolds, Director of Capital Projects/Engineering.

Attachments: [2025-07-15 Memo Lennar Amendment](#)
[Resolution Approving Cap.Imp.Funding Amendment \(Lennar\)](#)
[2025.06.27 - Kohlenberg - First Amendment to Capital Improvement Agreement](#)

- f. [25-407](#) Resolution approving an amendment for the distribution field inventory of our electric outage management system; and declaring an effective date. - Terri Lynn Ruckstuhl, Senior Utilities Engineer

Attachments: [Council Memo 7-15-2025 DRAFT](#)
[Resolution 7-15-2025 DRAFT](#)
[DRG Amendment](#)

- g. [25-419](#) Resolution authorizing the City Manager to execute a contract amendment to the Professional Services Agreement in the amount of \$116,000 with BGE, Inc. for surveying efforts for the Rudeloff Road Phase II Project; and declaring an effective date. - Melissa Reynolds, PE, MPA, CFM - Director of Engineering and Capital Projects

Attachments: [2025-07-15 Memo Rudeloff II Surveying 4](#)
[2025-07-15 Resolution Rudeloff PSA Amendment 4](#)
[Rudeloff Road CA #4](#)

- h. [25-420](#) Resolution authorizing the City Manager to execute a contract amendment to the Professional Services Agreement in the amount of \$89,063.09 with

BGE, Inc. for illumination design for the Rudeloff Road Phase II Project; and declaring an effective date. - Melissa Reynolds, PE, MPA, CFM - Director of Engineering and Capital Projects

Attachments: [2025-07-15 Memo Rudeloff II Lighting 5](#)
[2025-07-15 Resolution Rudeloff PSA Amendment 5](#)
[Rudeloff Road CA #5](#)

- i. [25-424](#) Resolution designating signatory authority for the 2025-2026 Texas Community Development Block Grant Program application. - Kate McCloud, Grants Administrator
- j. [25-338](#) Ordinance on second reading to consider the Voluntary Annexation of approximately 116.62 acres located along the 1300 Blk of FM 467, situated in the A Mansola Survey, Abstract 29, in Guadalupe County, Texas Property Ids. 58179, 58180, 58203, 58215, 58216, 58254, 58263, 58267, and 58394 (VAN04172025). - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo VAN04172025 area 1](#)
[Annex Ordinance VAN04172025 area 1](#)
[CC ExhibitA](#)
[CC ExhibitB](#)
[CC ExhibitC](#)
[CC Location Map](#)

- k. [25-369](#) Ordinance on second reading to consider amendments to the City of Seguin's Unified Development Code Section 3.4.3 Land Use Matrix to amend the accessory dwelling use provisions, and to the definitions section to amend the definition of accessory dwelling unit. - Pamela Centeno, Director of Planning & Codes

Attachments: [CC Memo UDC AccessoryDwellings July2025](#)
[Ordinance Accessory Dwelling Units 2025](#)
[Planning & Zoning Commission Report](#)

- l. [25-383](#) Ordinance on second reading amending the Fiscal Year 2025 Utility Fund Budget of the City of Seguin and declaring an effective date. - Susan Caddell, Director of Finance

Attachments: [TBA Douglas Phase 5 Services memo](#)
[TBA Douglas Phase 5 Services](#)

8. **Action Items - Discussion and Possible Motion to Approve**

- a. [25-404](#) Ordinance on first reading amending the Seguin Code of Ordinances Appendix C - Fee Schedules, Chapter 102, Utilities, Article II, Electric

Rates; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances. - Steve Moffit, Ramsey Cripe, Schneider Engineering and Timothy Howe, Director of Utilities

Attachments: [Council Memo - Electric Rates 7-15-2025](#)

[Ordinance - Electric Rates 7-15-2025](#)

[2025-07-15_SEG_Council Presentation_vfinal](#)

- b. [25-405](#) Ordinance on first reading amending the Seguin Code of Ordinances Appendix C - Fee Schedules, Chapter 102, Utilities, Article III, Water Rates; and Article IV Wastewater Rates; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances. - Dan Jackson, Willdan Financial Services and Timothy Howe, Director of Utilities

Attachments: [Council Memo 7-15-2025](#)

[Ordinance 7-15-2025](#)

[2025 07 15 Seguin Council Presentation W-WW](#)

- c. [25-408](#) Resolution authorizing the City Manager to execute a Professional Service Agreement with HDR Engineering, Inc. for the provision of professional services to perform an analysis of the City's water supply alternatives and calculating a cost per acre-foot for developing future water resources; and declaring an effective date. - Timothy Howe, Director of Utilities

Attachments: [Council Memo 7-15-2025](#)

[Resolution 7-15-2025](#)

[City of Seguin Water Supply Alternatives Agreement 7-9-25 HDR Executed Rev](#)

- d. [ZC 14-25 CC](#) Ordinance on second reading to consider a zoning designation to Single Family Residential (R-2) for a 116.62-acre property located at the 1300 Block of FM 467, Property IDs 58267, 58254, 58215, 58203, 58216, 58263, 58394, 58179, 58180. (ZC 14-25). - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 14 25](#)

[ZC 14-25 Ordinance](#)

[ZC 14-25 Planning Commission Report & packet](#)

[ZC1425 ExhibitA_CC](#)

- e. [25-410](#) Ordinance amending the Fiscal Year 2025 Utility Fund Budget of the City of Seguin; declaring the passage of this ordinance an emergency; and declaring an effective date. - Susan Caddell, Director of Finance

Attachments: [Flood Expenses memo 2025](#)

[25-410 Flood Expenses Budget Amendment Ordinance](#)

- f. [25-416](#) Resolution of the City Council of the City of Seguin, Texas approving a proposal from D&D Sitework and Utilities related to the replacement of a 84" corrugated steel storm sewer pipe on Nolan Street; authorizing the City Manager to execute the standard utility agreement; and declaring an effective date. - Melissa Reynolds, PE, MPA, CFM - Director of Engineering and Capital Projects

Attachments: [2025-07-15 Memo Nolan St Emergency Repair](#)
[2025-07-15 Resolution Nolan St Emergency Repair](#)
[Nolan Street Repair Bid Form Updated](#)
[Nolan Street Exhibit](#)

- g. [25-403](#) Resolution of the City Council of the City of Seguin, Texas authorizing a standard utility agreement with TxDOT for the IH-10 Project (CSJ 0535-01077); authorizing the City Manager to execute the standard utility agreement; and declaring an effective date. - Melissa Reynolds, PE, MPA, CFM - Director of Engineering and Capital Projects

Attachments: [2025-07-15 Memo Standard Utility Agreement](#)
[2025-07-15 Resolution SUA](#)
[Seguin Standard Utility Agreement](#)

- h. [25-406](#) Resolution awarding the bid for the construction of the Geronimo Creek Wastewater Treatment Plant 48-inch Treated Effluent Pipeline Project to Guerra Underground, LLC; and declaring an effective date. - Terri Lynn Ruckstuhl, Senior Utilities Engineer

Attachments: [Council Memo 7-15-2025](#)
[Resolution 7-15-2025](#)
[Letter of Recommendation - Seguin Treated Effluent Pipeline #AF-2025-29](#)

- i. [25-409](#) Resolution honoring the life and service of Captain John D. Koch by designating the portion of Guadalupe Street located north of Interstate 10 as "John D. Koch Memorial Drive" as an honorary street name; providing that the legal name of the street shall remain unchanged; directed City Staff to install commemorative signage; and declaring an effective date. - Steve Parker, City Manager

Attachments: [Memo - John D Koch Memorial Drive](#)
[Resolution - John D Koch Honorary Street Designation - DRAFT](#)
[EXHIBIT A - John D Koch Memorial Drive](#)

9. **Adjournment**

CERTIFICATE

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 11th day of July 2025 at 11:30 a.m.

Kristin Mueller
City Secretary

All items on the agenda are eligible for possible discussion and action. The City Council reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.