



-Memorandum-

Finance Department

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Date: January 16, 2024

To: Seguin City Council
Steve Parker, City Manager

From: Justice Holmes, Grants Specialist

Subject: Approval to Submit Grant Application over \$50,000

The Office of the Governor, Public Safety Office has opened a grant opportunity entitled, Criminal Justice Grant Program, FY2025.

The Police Department will be submitting a grant application for this funding opportunity that closes on February 8, 2024. The Police Department is requesting funds, if awarded, to purchase 2 ATVs. The ATV's will be used to patrol the Walnut Springs Trail and other non-vehicle accessible areas in our community, including parade routes and high-density events. The addition of the ATVs will allow law enforcement to provide specialized resources that are adaptive and flexible to ever-changing crimes and situations. The grant application will not exceed \$75,000 with no matching funds required.

The grant application requires an approved resolution from the City Council that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested.
2. A commitment to provide all applicable matching funds.
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and

4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Staff requests approval of the resolution to submit with the grant application.