

It's real.

Memorandum

To: Mayor and City Council Members
Steve Parker, City Manager

From: Adam Ryals, Utility Warehouse Superintendent

Through: Timothy J. Howe, Director of Utilities and Rick Cortes, Deputy City Manager

Subject: Resolution authorizing the purchase of Seventy-Eight (78) Transformers

Date: April 15, 2025

Historical Background

The Electric Utilities Department periodically purchases transformers for replacements and upcoming projects. These purchases are made in compliance with current procurement policy and procedures. Maintaining an inventory of critical equipment is necessary for the city to provide reliable utility service.

Action Requested

Consider a resolution authorizing the purchase of seventy-eight (78) pad and pole mount transformers in various sizes.



Procurement Methodology & Funding Source

Seventeen (17) sealed bids were read on March 11, 2025. The total bid amounts for the seventeen (17) bidders ranged from \$431,110.00 from Pan America Supply of Houston, TX. to \$2,427,979.32 from GLAWN (Advantech) of Richmond, KY. The low bid did not meet the city's specifications. Texas Electric Cooperatives (TEC) submitted the second lowest bid in the amount of \$464,966.68 and has provided GE Prolec transformers, which is an approved manufacturer for the city and meets the city's specifications.

Funding for this purchase will come from the Utility Fund Electric Inventory account.

Staff Recommendation

It is recommended that Texas Electric Cooperatives of Georgetown Tx. be awarded the purchase of the seventy-eight (78) pad and pole mount transformers in an amount not to exceed \$464,966.68. The lead time is 105-238 days. Texas Electric Cooperatives has provided other materials for the city which have been installed and are part of the electric distribution system.

ATTACHMENTS

1. Resolution - Purchase of Seventy-Eight Pad and Pole Mount Transformers
2. Bid Tab AF-2025-40