



## Parks & Recreation

**To:** Mayor and City Council Members  
Doug Faseler, City Manager

**From:** Jack Jones, Director of Parks and Recreation

**Through:** Rick Cortes, Assistant City Manager

**Date:** October 20, 2015

**Subject:** **Proposed street closure request from the Disabled American Veterans-Chapter 61 to close the 100 and 200 Blocks of South River, 100 Block of East Nolte, South Erkel Avenue, and the 700 block of Jefferson Avenue on November 11, 2015, between the hours of 8:30 a.m. and 1:00 p.m. while hosting a Veteran's Day parade and ceremony.**

On behalf of area Veterans organizations, the Disabled American Veterans-Chapter 61 has submitted a Special Event Permit Application for a Veterans Day Celebration to include a parade and ceremony to be held at Veterans Memorial Park on Wednesday, November 11, 2015. The parade is scheduled to begin at 10 a.m. near Central Park off of South River Street and proceed westbound on Court Street. The parade will turn south on South Erkel Avenue and west on Jefferson Avenue concluding at Veterans Memorial Park. A ceremony at Veterans Memorial Park will begin at 11 a.m.

The Disabled American Veterans-Chapter 61 is responsible for providing a Certificate of General Liability Insurance in the amount of \$1,000,000 naming the City of Seguin as an additional insured. In addition, the sponsoring organization has agreed to follow all other required special event guidelines.

Staff recommends approval of the street closure request from the Disabled American Veterans-Chapter 61 to close the 100 and 200 Blocks of South River, 100 Block of East Nolte, South Erkel Avenue, and the 700 block of Jefferson Avenue on November 11, 2015, between the hours of 8:30 a.m. and 1:00 p.m. while hosting a Veteran's Day parade and ceremony as presented.