



## MEMORANDUM

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Melissa Reynolds, P.E., CFM – Director of Engineering & Capital Projects

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Professional Services Agreement Cordova Road Project  
CSJ #0915-46-052 – Professional Services Amendment 1

**Date:** November 21, 2023

In August 2021, the City of Seguin was awarded funding through the Alamo Area Metropolitan Planning Organization (AAMPO) for the STBG-Road Widening Off System, Cordova Road Project. The project will widen Cordova Road from State Highway 46 to State Highway 123 to four (4) lanes and include a median and shared use paths on both sides. Guadalupe County is a partner in this project and will contribute to the local match required for this funding source.

In August 2022, the City of Seguin was awarded a professional services contract for engineering with Pape-Dawson Engineers, Inc. for engineering and design services of the Cordova Road Project CSJ #0915-46-052 in the amount of \$4,428,217.65.

As the project has progressed through milestones of design, additional work has been deemed required to accommodate a Historic Resources Survey for environmental clearance. Additionally, a total of 15 additional property descriptions are required above the original base scopes. Based on contract reallocations that were deemed not necessary the total fee increase for this amendment is limited to \$36,953.

Staff recommends approval of the requested change in the professional services scope.