



To: Mayor Dodgen and Council Members
Steve Parker, City Manager

From: Dale Skinner, Fire Chief

Date: April 21, 2026

Re: Amendment to the Seguin code of ordinances Chapter 42, Emergency Services, Mitigation Rate for Deployment of Emergency and Non- Emergency Services Appendix C, Fees, Chapter 42, Emergency Services Article III, Mitigation Rates.

Historical Background

The emergency and non-emergency services response activity to incidents continues to increase each year, creating additional demands on all operational aspects of the fire department services. The fire department has investigated different methods to offset costs while maintaining an effective response. Seguin Fire Department desires to implement a fair and equitable procedure by which to collect said mitigation rates and establish a billing system to recover costs for these responses.

In 2023, the department entered into a contract with Emergicon for EMS billing services. We recently learned that, under the business name Emergifire, they also handle billing for responses to motor vehicle collisions and hazardous materials incidents. As a current Emergicon client, the fee for these additional services is 15% of the revenues collected.

Emergifire utilizes proprietary software to extract the necessary billing data from the client's records management software remotely. They obtain the existing claim number or create a new claim with the insurance carrier, bill the individual and submit the claim to the insurance company, provide follow-up proof of laws, legal documents, and other information, and finally, recover the funds.

In the event of a motor vehicle collision in our response area, Emergifire will only bill the party that is responsible for the collision if they reside outside of the city of Seguin. Residents of Seguin will not receive a bill regardless of fault. Hazardous materials responses can be costly and vary in size and they will be billed no matter if the party resides within or outside of the city.

Associated with this change, a revision of the billing rates need to be adjusted.

Action Requested

Adopt the recommended billing rates in the attached amended ordinance.

Procurement Methodology & Funding Source

N/A

Staff Recommendation

Staff recommends Adoption of the proposed amendment to the Seguin code of ordinances Chapter 42, Emergency Services, Mitigation Rate for Deployment of Emergency and Non- Emergency Services Appendix C, Fees, Chapter 42, Emergency Services Article III, Mitigation Rates.

Attachments

Draft ordinance

Respectfully,



Dale Skinner
Fire Chief