

# MEMORANDUM

**To:** City of Seguin Mayor and Council  
Steve Parker, City Manager

**From:** Jack Jones, Director of Parks & Recreation

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a Facilities Use Agreement between Seguin, Texas Adult Softball and the City of Seguin; and declaring an effective date.

**Date:** May 3, 2022

Attached is a Resolution authorizing the City Manager to execute a Facilities Use Agreement between Seguin, Texas Adult Softball and the City of Seguin for use of the Softball 4-Plex Complex located at 833 Nelda Street for adult softball leagues. This agreement is similar to the agreement with the Seguin Volleyball Association for their adult volleyball leagues and the agreement with the softball league that was approved last year for a fall adult softball league. The fall league was successful, and the league organizers have requested to host a summer league and a fall league. With the recent renovations of the 4-plex infields to better accommodate adult softball league play, league participation should increase.

The league administrator will again be Wayne Garrett. Mr. Garrett is a resident of Seguin and has 37 years of being a Certified Umpire. In addition, Mr. Garrett has been involved in organizing leagues and tournaments throughout the years from a corporate and competitive play standpoint. As proposed, the summer league will be held on Tuesdays and Wednesdays and the fall league will be held on Wednesdays and Fridays.

Per terms of the proposed agreement, the City shall maintain the playing fields and surrounding areas including restrooms, lights, fences, insect control, and trash containers. The adult softball league will be responsible for umpires, scorekeepers, league administration, and provide proof of liability insurance coverage listing the City of Seguin as an additional insured. The League will remit a payment of \$8.00 per resident player and \$9.00 per non-resident player to the City per season in accordance with City ordinances.

City staff recommends approval of the Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a Facilities Use Agreement between Seguin, Texas Adult Softball and the City of Seguin; and declaring an effective date.