

It's real.

To: Mayor and City Council Members
Steve Parker, City Manager

From: Shane McDaniel, Chief Information Officer

Subject: Resolution authorizing the City Manager to execute a purchase order in the amount of \$94,744.64 for the Microsoft 2024 licensing renewal

Date: October 7, 2024

Staff is requesting authorization to renew Microsoft licensing for citywide email, Microsoft Office products, cyber protections, citywide multifactor authentication capabilities, and virtual telecom. The renewal is budgeted for out of the city's computer maintenance annual contract operational fund and split between the general and utilities fund.

The quote is direct through city partner Birch Cline Cybersecurity, the city's Microsoft partner, using Choice Partners #22/042KN-02 procurement contract. Staff recommends approval and is available to answer any questions at your convenience.