

# MEMORANDUM

**To:** City of Seguin Mayor and Council  
Steve Parker, City Manager

**From:** Jack Jones, Director of Parks & Recreation

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Resolution authorizing the City Manager to execute a Facilities Use Agreement between the Texas Softball Hall of Fame / Seguin, Texas Adult Softball and the City of Seguin; and declaring an effective date.

**Date:** August 3, 2021

Attached is a Resolution authorizing the City Manager to execute a Facilities Use Agreement between the Texas Softball Hall of Fame / Seguin, Texas Adult Softball and the City of Seguin for use of the Softball 4-Plex Complex located at 833 Nelda Street. This agreement is similar to the agreement with the Seguin Volleyball Association for their adult volleyball leagues. The agreement is for the fall/winter of 2021 only as there is no availability at the 4-Plex to operate an adult softball league in the spring due to other contractual obligations for youth sports. Staff will assess the fall/winter league's success and capacity to determine if a longer agreement should be considered in 2022. Adult softball leagues have not been offered in Seguin in approximately 5 years. The City operated leagues in-house up until that point, but discontinued offering leagues as league participation had waned over the years.

The league administrator will be Wayne Garrett. Mr. Garrett is a resident of Seguin and has 36 years of being a Certified Umpire. In addition, Mr. Garrett has been involved in organizing leagues and tournaments throughout the years from a corporate and competitive play standpoint. As proposed, leagues will be held on Wednesdays and Fridays for a 12-week season (including playoffs). Attached is the proposal submitted by Mr. Garrett.

Per terms of the proposed agreement, the City shall maintain the playing fields and surrounding areas including restrooms, lights, fences, insect control, and trash containers. The adult softball league will be responsible for umpires, scorekeepers, league administration, and provide proof of liability insurance coverage listing the City of Seguin as an additional insured. The League will remit a payment of \$8.00 per resident player and \$9.00 per non-resident player to the City per season in accordance with City ordinances.

The Parks and Recreation Advisory Board will consider the Facility Use Agreement between the Texas Softball Hall of Fame / Seguin, Texas Adult Softball and the City of Seguin at their meeting on August 2, 2021. City staff recommends approval of the Facilities Use Agreement.