

Memorandum

To: Mayor and City Council Members
Steve Parker, City Manager

From: Terri Lynn Ruckstuhl, Senior Utilities Engineer

Through: Rick Cortes, Deputy City Manager and Timothy J. Howe, Director of Utilities

Subject: Resolution authorizing the City Manager to enter a Professional Services contract with Freese and Nichols, Inc., for engineering services related to update the 2022 Water and Wastewater Master plan capital projects; and declaring an effective date

Date: November 18, 2025

Historical Background

Freese and Nichols, Inc. (FNI) prepared the City's 2022 Water and Wastewater Masterplan which includes a schedule of capital improvement projects to meet future demands on the collection and distribution system. Because of the number of projects and the impact of development on the City's rate structure, it is critical to evaluate the current and projected growth to determine if the proposed projects in the 2022 Master plans remain current. The intent of this study is to update the 5-year capital improvement plan (CIP) for the collection and distribution system. On March 4, 2025, Council approved FNI's proposal for a study to update the City's water / wastewater 5-year CIP in preparation for the FY26 budget season. This study continues to ensure smart use of rate payer money with a constant measure of the City's growth and impact on rates

Action Requested

Consider a resolution authorizing FNI to perform a study to update the City's water/wastewater 5-year CIP in preparation for the FY27 budget season.

Procurement Methodology & Funding Source

FNI provided the City's Utilities Department with a proposal in the amount of \$99,060.00 for a study to update the City's water/wastewater 5-year CIP in preparation for the FY27 budget season.

Funding for this project has been secured through utility fund balance.

Staff Recommendation

It is recommended the proposal be approved in the amount of \$99,060.00.

ATTACHMENTS

1. Resolution – Update the 2022 Water and Wastewater Master Plan Capital Projects
2. FNI Professional Service Agreement - FY27 Water and Wastewater Capital Improvements Plan Update