

MEMORANDUM

To: Mayor and City Council Members
Steve Parker, City Manager

From: Timothy J. Howe, Director – Water / Wastewater Utilities

Through: Rick Cortes, Deputy City Manager

Subject: Professional Services for Land Management Related to Decommissioning the Walnut Branch Wastewater Treatment Plant / Expanding Geronimo Creek Wastewater Treatment Plant

Date: December 1, 2020

At the request of the City of Seguin, Ardaga and Associates prepared a proposal to provide professional services for land management related to the Walnut Branch Wastewater Treatment Plant (WBWWTP) decommissioning project. This project will require easements from approximately twenty-one property owners along an alignment from the existing WBWWTP to the Geronimo Creek Wastewater Treatment Plant extending to the Guadalupe River outfall.

Ardaga and Associates will provide all aspects of the land management necessary to acquire a utility easement related to the decommissioning of the WBWWTP to include:

- Obtain Right of Entry
- Coordination with Title Company, Engineers, Appraisers, and the City
- Appraisal Reviews
- Obtain Easement
- Condemnation Process (time and material basis)

Services described herein, excluding condemnation, will be at a not-to-exceed amount of \$74,886.00. The proposal does establish rates for condemnation based on time and material. Funding is provided by 2020 Utility Revenue Bonds. Staff recommends acceptance of this professional services proposal and will be available to answer any questions at the Tuesday, December 1, 2020 City Council meeting.