

MEMORANDUM

To: Mayor and City Council Members
Steve Parker, City Manager

From: Mark Kennedy, City Attorney

Subject: Resolution to authorize the City Manager to execute a 1st Amendment to Agreement Between the City of Seguin and Darrell Dullnig, for services as an Associate Municipal Court Judge, extending the original Agreement until end of March 2025.

Date: December 17, 2024

Historical Background

Judge Dullnig executed a contract for municipal judicial services with the City of Seguin in 2023, the term of which ran until December 6, 2024. His appointment has remained that of an “Associate Judge”, even though he is the lone judge presiding over municipal matters, after Judge Kevin Kolb passed away on March 28, 2023.

Action Requested

Staff would like an opportunity to properly procure a contract for Judicial Services, resulting in an appointment to the Municipal Judge position by City Council in accordance with City Ordinance. Extending Judge Dullnig’s contract through the first quarter of 2025 will provide staff the opportunity to develop specifications and bring an item back to City Council to identify and implement the process for procuring such services. Since Judge Dullnig’s contract expired on December 6, 2024, an extension is appropriate under the circumstances.

If the contract extension is approved, Judge Dullnig will hold over in his appointment until end of the contract term (March 30, 2025), until he assumes the Municipal Judge role, or until his role is replaced by another individual selected to be the Municipal Judge.

Procurement Methodology and Funding Source

Amendment of Existing Contract. Funding is budgeted.

Staff Recommendation

Staff recommends that an Amendment be executed, extending the Agreement until March 30, 2025.