

## MEMORANDUM

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Timothy J. Howe, Director – Water / Wastewater Utilities

**Through:** Rick Cortes, Deputy City Manager

**Subject:** City of Seguin – Water Conservation Plan

**Date:** April 16, 2024

The Texas Water Development Board (TWDB) requires retail public water suppliers with more than 3,300 connections to:

- Conduct and submit a water loss audit annually;
- Report annually to the TWDB on the progress in implementing their current water conservation plan;
- Develop and submit an updated water conservation plan to the TWDB every five years

The changes to the Seguin Water Conservation Plan include updated water storage and capacity information, details related to permitted water, and alternate water supply information.

Staff recommends approval of the amended 2024 Seguin Water Conservation Plan and will be available to answer any questions at the Tuesday, April 16, 2024 City Council Meeting.