

Memorandum

To: Mayor and City Council Members
Steve Parker, City Manager

From: Timothy J. Howe, Director of Utilities

Through: Rick Cortes, Deputy City Manager

Subject: Resolution authorizing the City Manager to enter a Professional Services contract with Freese and Nichols, Inc., for Utilities On-Call Modeling Support Services; and declaring an effective date

Date: October 6, 2025

Historical Background

At the beginning of each fiscal year, the City has contracted with Freese and Nichols, Inc. (FNI) for professional services related to on-call modeling of the water and wastewater utility to evaluate new developments and the timing and sizing of infrastructure. Resolution 2022R-155 authorized the City Manager to execute this agreement and was approved at the Council Meeting on October 3, 2022, Council Meeting. For FY26, FNI provided an updated professional services proposal to provide water and wastewater modeling services for:

1. Review of capital project timing and sizing.
2. Updating hydraulic models to include recently constructed projects.
3. Analyze proposed developments on existing infrastructure.
4. Project analysis and coordination with City staff and developers.
5. Perform various tasks related to the water and wastewater master plans.

Action Requested

Consider a resolution authorizing FNI to perform these services listed above in addition to any additional engineering services requested on an hourly billing rate basis for FY26.

Procurement Methodology & Funding Source

FNI provided the City's Utilities Department with a professional services proposal in the amount of \$120,000.00. Funds are provided for these professional services through fees collected for water and wastewater modeling services.

Staff Recommendation

It is recommended the professional services under this agreement for fiscal year 2026 be approved in the amount of \$120,000.00.

It's real.

ATTACHMENTS

1. Resolution – Utilities On-Call Modeling Support Services
2. FNI Professional Service Agreement - FY26 Utilities On-Call Modeling Support Services