



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, April 7, 2020

5:30 PM

Council Chambers

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#### Amended City Council Virtual

#### 1. Call to Order

*The City Council met in a Virtual Regular Called Meeting on Tuesday, April 7, 2020 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.*

**Present:** 8 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

**Presiding:** 1 - Mayor Don Keil

#### 2. Invocation - Mayor Don Keil

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 8 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

**Presiding:** 1 - Mayor Don Keil

#### 5. Hearing of Residents:

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

*Citizen Comments:*

*Lara Humberto asked about having a shelter place. She is concerned for the safety of all Seguinites.*

*Andie Larson also asked about issuing a shelter in place order and start handing out*

*fines.*

*Erin Knippa  
1440 Barnes Dr.  
Seguin, Texas*

*Ms. Knippa's question is there a plan for a curfew to be instated and if so, what time?*

*Olivia Garcia  
3421 Zachary St.  
Seguin, Texas*

*Ms. Garcia asked if people who have gotten tested for COVID-19 and are waiting on results going to be fined for going out into the community?*

*City Manager Steve Parker will email each of the citizens with answers to their question. At this time, there is not a plan to issue a shelter in place order, set a curfew, or issue fines. The best practice is to "Stay Home Stay Safe".*

*Mayor Keil said that the City of Seguin has had a total of six (6) cases of COVID-19 but none have been hospitalized. Unfortunately, there were four (4) new cases reported in Guadalupe County. Seguin residents are doing their part to practice social distancing, which says a lot for a city of 31,000. Mayor thanked all residents and recognized city staff for keeping the city running with minimal exposure to the public.*

## **6. Presentation**

- a. [20-138](#) Presentation and update to City Council regarding COVID-19 and provide direction to staff

*City Manager Steve Parker provided an update on the COVID-19 cases in Seguin and Guadalupe County. The presentation was a review of the Governor, County and City timeline of events.*

*Council Member Jet Crabb stated that all residents should be aware of the new standards and just to make sure maybe the PIO could send out reminders periodically.*

*Council Member Mark Herbold inquired about Faith Lutheran Church holding outside services over the Easter weekend. Mayor Keil and City Manager Steve Parker said as long as the distancing is observed there is no objection.*

*Council Member Fonda Mathis asked about assuring that restaurants are following the COVID-19 compliance requirements. There is a Dollar General and laundromat that will need reminders. She also inquired about the city golf course remaining open. City Manager Steve Parker said he would have the Health Inspector revisit restaurants/businesses to ensure practices are being complied. Starcke Park Golf Course has taken necessary steps to protect the golfers and workers. At this time the golf course is open to the Seguin community, limit 1 person per cart, and no cart rentals after 1:30 pm so that the carts can be cleaned.*

## **7. Consent Agenda**

**A motion was made by Council Member Aviles, seconded by Council Member Crabb, that the minutes and ordinance be approved on the Consent Agenda.**

**The motion carried by the following vote:****Presiding:** 1 - Mayor Keil**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles**a. [20-136](#)**

City Council Meeting Minutes of March 17, 2020 and March 24, 2020

**The Minutes were approved****b. [20-057](#)**

Ordinance on second and final reading amending the Seguin Code of Ordinances Appendix C - Fee Schedule, Chapter 18, Article II Building Codes; providing for an effective date, publication, and severability clause; and authorizing staff to prepare the ordinance as a supplement to the Code of Ordinances

**This Ordinance was adopted**

Enactment No: ORD 2020-026

**8. Action Items - Discussion and Possible Motion to Approve****a. [20-089](#)**

Ordinance on second and final reading to consider Annexation into the Seguin City Limits on the request of the property owner for an area of land located on Cordova Rd, being approximately 94.2 acres of land in Guadalupe County, Texas and in the Seguin ETJ, including approx. 1.23 of right-of-way on Cordova Rd; and declaring an effective date

**A motion was made by Council Member Herbold, seconded by Council Member Rangel, that this Ordinance be adopted. The motion carried by the following vote:****Presiding:** 1 - Mayor Keil**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-027

**b. [20-090](#)**

Ordinance on second and final reading to consider Annexation into the Seguin City Limits on the request of the property owner for an area of land located on Rudeloff Rd, being approximately 153.125 acres of land in Guadalupe County, Texas and in the Seguin ETJ; and declaring an effective date

**A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Ordinance be adopted. The motion carried by the following vote:****Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-029

c. [ZC 01-2020a](#)

Ordinance on second and final reading to consider a Zoning Designation to Single Family Residential 2 (R-2) for the 1200 block of Cordova Rd, approximately 94.20 acres, consisting of two tracts with property IDs 55918 & 55916 (ZC 01-2020)

**A motion was made by Council Member Crabb and seconded by Council Member Herbold that this Zoning Ordinance be adopted. The motion carried with the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-028

d. [ZC 03-2020a](#)

Ordinance on second and final reading to consider a Zoning Designation to Single Family Residential 2 (R-2) for property in the 2200 block of Rudeloff Rd, approximately 153.12 acres, consisting of one tract with property ID 55289 (ZC 03-2020)

**A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this Zoning Ordinance be adopted. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-030

e. [20-125](#)

Public Hearing and Ordinance on first reading amending the Seguin Unified Development Code, Section 2.12.6 - Building Permits, Exception; providing a severability clause; declaring an effective date, authorizing publication; and authorizing staff to submit this ordinance as a supplement to the Code of Ordinances - Pamela Centeno, Director of Planning and Codes

*The regular meeting was recessed and the public hearing was called to order. There being no Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

- f. [20-135](#) Resolution authorizing the City Manager to execute a Professional Services Agreement with TRC Engineering for the Downtown Sidewalk design as part of the Texas Capital Fund Grant project; and declaring an effective date - Kyle Kramm, Main Street & CVB Director

**A motion was made by Council Member Herbold, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-032

- g. [20-139](#) If necessary in response to discussion on the above COVID-19 presentation. An Amendment on an emergency to the Ordinance declaring a city-wide health emergency in response to the COVID-19 pandemic

**No action taken**

## 9. Acknowledgment of Bills

*The bills were acknowledged.*

**The bills were acknowledged.**

- a. [20-137](#)

Check Report: March 14, 2020 through April 3, 2020

## 10. Executive Session

*The regular meeting was recessed and the council went into Executive Session at 6:34 pm. The regular meeting reconvened at 7:11 pm.*

- a. [13-053](#)

Deliberation regarding Economic Development Negotiations in accordance with Section 551.071 and 551.087 - Steve Parker, City Manager

## 11. Adjournment

*There being no further business before the council the virtual regular meeting adjourned at 7:11 pm.*

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**Don Keil, Mayor**

**Attest:**

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**Naomi Manski, City Secretary**