



It's real.

# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Public & Virtual Meeting Agenda

### City Council

---

Tuesday, June 18, 2024

5:30 PM

Council Chambers

---

This City Council meeting can be viewed live at:  
[https://cityofseguintx.granicus.com/MediaPlayer.php?  
publish\\_id=841493ca-40c5-4ac9-92fc-8595d4143729](https://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=841493ca-40c5-4ac9-92fc-8595d4143729)

1. **Call to Order**
2. **Invocation - Mayor Donna Dodgen**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**
6. **Presentation**
  - a. **[24-280](#)** Presentation by Mayor Donna Dodgen recognizing the retirement of Allison Geisinger  
**Attachments:** [Allison Geisinger - Retirement Certificate](#)
  - b. **[24-281](#)** Presentation by Mayor Donna Dodgen recognizing the retirement of Kathy Wood  
**Attachments:** [Kathy Wood - Retirement Certificate](#)
  - c. **[24-303](#)** Starcke Park Golf Course Tree Plan Update

**Attachments:** [Council Memo - Tree Removal Plan Update](#)  
[Brian Ross Letter](#)  
[Tree Removal List & Maps](#)

## 7. **Consent Agenda**

- a. [24-304](#) Minutes of the June 4, 2024 City Council Regular Meeting  
**Attachments:** [CC.Meeting.Minutes June 4, 2024](#)
- b. [24-305](#) Check Report June 1, 2024 to June 14, 2024  
**Attachments:** [Check Report 06012024 - 06142024](#)
- c. [24-255](#) Ordinance on second reading amending Chapter 22, Businesses, Article II, Food Service Establishments, to add retail shops and multi-event temporary food establishments; providing a severability clause; providing an effective date; and authorizing city staff to submit this ordinance as a supplement to the City of Seguin Code of Ordinances - Pamela Centeno, Director of Planning & Codes  
**Attachments:** [CC Memo FoodEst Amendments rv](#)  
[CC\\_FoodEstDefinitionsAdded\\_June2024](#)
- d. [24-294](#) Resolution of the City Council of the City of Seguin approving funding for the Sebastopol House Porch Repair Project - Ashley Bruns, Purchasing Manager  
**Attachments:** [Council Memo \(1\).docx](#)  
[Bid Tab](#)  
[Resolution Form.doc](#)
- e. [24-283](#) Resolution accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Amplify Ranch Investments, LTD for one property in Guadalupe County (Property ID No. 55396) and granting the request for Release effective the date of the passing of this Resolution  
**Attachments:** [Staff Memo\\_ETJ Release Request from Amplify](#)  
[Petition Release\\_Amplify](#)  
[Resolution Release\\_Amplify](#)
- f. [24-284](#) Resolution accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Charles and Peggy Heim for two properties in Guadalupe County (Property ID No.'s 169523 and 169524) and granting the request for Release effective the date of the passing of this Resolution  
**Attachments:** [Staff Memo\\_ETJ Release Request from Heim](#)  
[Petition Release\\_Heim](#)  
[Resolution Release\\_Heim](#)

- g. [24-285](#) Resolution accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Trustee of The Jacob Donavan Boeck Trust for two properties in Guadalupe County (Property ID No.'s 65665 and 65666) he request for Release effective the date of the passing of this Resolution  
**Attachments:** [Staff Memo ETJ Release Request from BoeckJ](#)  
[Petition Release\\_BoeckJ](#)  
[Resolution Release\\_BoeckJ](#)
- h. [24-286](#) Resolution accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Margarito Gomez for three properties in Guadalupe County (Property ID No.'s 59893, 59884 and 59895) and granting the request for Release effective the date of the passing of this Resolution  
**Attachments:** [Staff Memo ETJ Release Request from Gomez](#)  
[Petition Release\\_Gomez](#)  
[Resolution Release\\_Gomez](#)
- i. [24-287](#) Resolution accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by John Merritt for two properties in Guadalupe County (Property ID No.'s 43749 and 43750) and granting the request for Release effective the date of the passing of this Resolution  
**Attachments:** [Staff Memo ETJ Release Request from Merritt](#)  
[Petition Release Merritt](#)  
[Resolution Release\\_Merritt](#)
- j. [24-288](#) Resolution accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Margaret Taylor for three properties in Guadalupe County (Property ID No.'s 64980, 72236 and 72237) and granting the request for Release effective the date of the passing of this Resolution  
**Attachments:** [Staff Memo ETJ Release Request from Taylor](#)  
[Petition Release\\_Taylor](#)  
[Resolution Release\\_Taylor](#)
- k. [24-289](#) Resolution accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Roy Ricketts for one property in Guadalupe County (Property ID No. 28922) and granting the request for Release effective the date of the passing of this Resolution  
**Attachments:** [Staff Memo ETJ Release Request from RickettsR](#)  
[Petition Release\\_RickettsR](#)  
[Resolution Release\\_RickettsR](#)
- l. [24-290](#) Resolution accepting the Petition for Release from the City's

Extraterritorial Jurisdiction filed by Roy and Elizabeth Ricketts for one property in Guadalupe County (Property ID No. 28927) and granting the request for Release effective the date of the passing of this Resolution

**Attachments:** [Staff Memo\\_ETJ Release Request from Ricketts](#)  
[Petition Release\\_Ricketts](#)  
[Resolution Release\\_Ricketts](#)

## 8. **Action Items - Discussion and Possible Motion to Approve**

- a. [24-282](#) Ordinance on second reading amending the designation and use of curb loading zones; authorizing city staff to prepare this Ordinance as a supplement to the Code of Ordinances; providing for a severability clause; providing for publication; and declaring an effective date. - Jennifer R. Shortess, PE, CFM - Assistant Director of Engineering and Capital Projects  
**Attachments:** [2024-06-18 Memo Loading Zones](#)  
[2024-06-18 Loading Zone Ordinance](#)
- b. [24-302](#) Public Hearing and Resolution confirming no objection to the proposed development of Cedar Bluff Apartments as Affordable Rental Housing, each located in the City of Seguin, Texas, and submittal of applications for non-competitive 4% Housing Tax Credits for such developments; making various findings and provisions relating to the subject.  
**Attachments:** [Resolution of No Objection - Cedar BLuff - 4% - 2024](#)  
[Kittle Property Group - Cedar Bluff, Seguin TX - 5.8.24 \(1\)](#)
- c. [24-279](#) Resolution authorizing the City Manager to execute an Additional Services Amendment to the Professional Services Agreement with BGE, Inc. in the amount of \$56,290.18 for the Martindale Road Extension Project; and declaring an effective date - Melissa Reynolds, P.E., MPA, CFM - Director of Engineering & Capital Projects  
**Attachments:** [2024.06.18 Memo PSA-CA Martindale](#)  
[2024.06.18 Resolution Martindale Road Extension Project CA](#)  
[Stempel\\_Martindale\\_ADD1\\_Prof\\_Serv\\_Agreement](#)
- d. [24-293](#) Resolution authorizing the City Manager to execute Change Order Number 12 in the amount of \$150,592.49 for additional costs due to utility upgrades, conflicts, and safety control devices, to D&D Contractors, Inc. for Milam Street Reconstruction Project; and declaring an effective date - Melissa Reynolds, P.E., MPA, CFM - Director of Engineering & Capital Projects  
**Attachments:** [2024.06.18 Memo Milam Street CO 12](#)  
[Resolution Milam Street CO 12](#)  
[Change Order No. 12 - Insertion Valve, Sidewalk, RCP, and Water barriers](#)
- e. [24-292](#) Resolution of the City Council of the City of Seguin approving Phase 2

of the Outage Management System - software implementation; authorizing the City Manager to execute an agreement with DataVoice International and declaring an effective date - John Saldana. Smart Grid Solutions Manager.

**Attachments:** [Council Memo- OMS Implementation - Final-5](#)

[Resolution DataVoice \(1\)](#)

[Bid Tab OMS \(2\)](#)

[DataVoice new quote signed 6-18-2024](#)

- f. [24-301](#) Resolution authorizing the City Manager to execute a Capital Improvement Agreement with 44.76 Seguin LLC for 24 Inch Water Transmission Main Construction Along State Highway 123 Bypass; and Declaring and Effective Date. -- Connie Real, Real Estate Manager

**Attachments:** [Resolution.CIP.24.Inch.Water.Main](#)

[CIP Agreement City Seguin 06-04-24](#)

[EXHIBIT A 24 INCH TRANSMISSION WATER LINE CONF SET 4-30-24 Con](#)

- g. [24-300](#) Ordinance amending the Fiscal Year 2024 General Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

**Attachments:** [Sebastopol Restoration memo](#)

[Sebastopol Restoration](#)

## 9. Closed Session

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

- a. [24-168](#) Pursuant to Section 551 Subchapter D of the Texas Government Code (Exceptions to Requirement that Meetings Be Open) the Seguin City Council will convene into Closed Session for the following:
- 551.071(2) and 551.086 (consultation with attorney and deliberation regarding competitive matters of a public power utility) regarding certain City utilities and/or arrangements with the wholesale providers for certain City utilities
  - 551.071(2) and 551.072 (consultation with attorney and deliberation regarding the purchase and/or value of real property) regarding Heideke Street Drainage Project, the Rudeloff Project, and property needed for additional parking near City of Seguin facilities
  - 551.071 (consultation with attorney) regarding contemplated and/or pending litigation involving the City of Seguin and procedural matters associated with City Council

Possible action may follow in Open Session.

## 10. Reconvene into Open Session and Take Action as a Result of Closed Session, if Necessary

**11. Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 14th day of June 2024 at 3:30 p.m.

---

**Kristin Mueller**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.