

## MEMORANDUM

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Timothy J. Howe, Director – Water / Wastewater Utilities

**Through:** Rick Cortes, Assistant City Manager

**Subject:** EPA – Risk and Resilience Assessment and Emergency Action Plan

**Date:** April 7, 2020

The America's Water Infrastructure Act of 2018 (AWIA) requires community water systems serving greater than 3,300 people to complete a risk and resilience assessment and develop an emergency response plan. Based on the number of people served by the City's public drinking water system, the risk and resilience assessment (Phase I) is due to the U.S. Environmental Protection Agency by June 30, 2021. The emergency response plan (Phase II) is due by December 30, 2021. Subsequently, the City is required to recertify the assessment and the emergency action plan every five years.

At the request of the City of Seguin, TRC Engineers, Inc. prepared a professional engineering service proposal for conducting the risk and resilience assessment and preparing the emergency response plan. The cost to provide the services included in Phase I and Phase II is \$105,760.00. The services will be provided under the Master Services Agreement executed by the City and TRC dated December 16, 2003.

Funding for this project is provided through Utility Fund Capital Projects. Staff recommends approval of this engineering services proposal and will be available to answer any questions at the Tuesday, April 21, 2020 City Council Meeting.