

It's real.

MEMORANDUM

To: Mayor Donna Dodgen and Seguin City Council
Steve Parker, Seguin City Manager

From: Kyle Kramm, Main Street & CVB Director/HPO

Through: Rick Cortes, Seguin Deputy City Manager

Subject: Budget Adjustments for Main Street Projects

Date: June 9, 2021

The Seguin Main Street respectfully requests Council approval of three budget adjustments for projects currently underway in downtown Seguin.

1.) \$50,000 for Texas Capital Fund Downtown Sidewalk Project

At the June 1 City Council meeting, Council awarded a construction contract to WJC Constructors, LLC for the reconstruction of sidewalks in the 100 block of West Gonzales and the 200 block of East Court. While there is funding to cover the construction, engineering and grant administration expenses, there is no additional monies for contingency. Staff is requesting \$50,000 for contingency to cover unforeseen items. A similar project in downtown found abandoned utility lines and other items that will need to be addresses during the reconstruction of the sidewalks.

2.) \$45,000 for the Downtown Master Plan Consultant

The cost for the project was higher than staff anticipated as well as the addition of some services to the agreement that resulted in the project being over budget. These services include a detailed implementation plan that will include a timeline, anticipated budgeting, and prioritization; identification of catalyst projects; and project renderings.

3.) \$30,000 for Chapter 380 Incentive Agreement

MAIN STREET & CVB

Council approved a Chapter 380 agreement with Double J Properties in the amount of \$30,000 for the construction of an elevator to serve the needs of the historic property. A budget amendment is necessary for funding the incentive agreement.