

**CITY OF SEGUIN**

205 N. River
Seguin, TX 78155
PH: (830) 379-3212
FAX: (830) 401-2499

PURCHASE ORDER

PO Number: 25672 **Date:** 10/02/2024
Requisition #: 25672 **Vendor #:** 00-3640
Requested By: Garrick Herbert **Needed By:**
Department: FIRE ADMINISTRATION

ISSUED TO: GOT YOU COVERED WORK WEAR & UNIFORMS
10795 Hammerly Blvd Ste# 330
Houston, TX 77043-

SHIP TO: Fire Admin @ Municipal Court Bldg
660 Hwy 46 S
Seguin, TX 78155

ITEM	QTY DESCRIPTION	VENDOR PART #	INVENTORY ITEM #	PRICE	AMOUNT
1	0 Fire Department Uniforms			0.00	45,000.00
Buyboard Contract # 670-22 6/1/2022-5/31/2025					

Buyer: Celeste Moreno
Authorized by: *Ashley Bruns*

SUBTOTAL:	45,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	45,000.00

1. All goods and services ordered hereupon are for official use. Funds are, or will be, on hand to pay this obligation when due.
2. Seller's order acceptance, delivery of materials, or performance of services called for herein shall constitute an acceptance of terms and conditions including pricing herein and as stated in bid documents.
3. No changes may be made to this order without the prior written consent of the Buyer.
4. Submit invoice electronically at accountspayable@seguintexas.gov or to City of Seguin Accounts Payable, PO Box 591, Seguin, TX 78156.
5. Payment terms are net 30, unless otherwise stated, and will be made in compliance with the applicable provisions of the Texas Government Code.
6. All goods are to be shipped FOB Destination, Prepaid and Allowed unless otherwise stated and agreed by Buyer. COD shipments will not be accepted.
7. Purchase Order number must appear on all shipping documents, containers, and invoices.
8. Seller must submit a separate invoice on each purchase order after each delivery.
9. The City is exempt from all city, state, and federal excise taxes. Do not include tax on invoices. A tax exemption certificate is available upon request. FEIN 74-6002279.
10. Both parties agree that venue for any litigation arising from this contract shall lie in Guadalupe County, Texas

Purchasing Department (830) 401-2451 FAX (830)401-2414