

**MEMORANDUM**

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Jennifer Shortess, P.E., CFM – Assistant Director of Engineering & Capital Projects

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Public Hearing and ordinance revising the Unified Development Code

**Date:** May 7, 2024

City staff is proposing to amend the following sections of the Unified Development Code (UDC) to control post-development runoff from all development such that no development will result in adverse impacts and to create consistency with the City's adopted Stormwater Criteria Manual. In addition to these updates, minor text updates are proposed throughout to correct typos; refer to the new Stormwater Criteria Manual; and clarify language to align with the new Stormwater Criteria Manual

- Section 1.2: The proposed updates clarify the duties and responsibilities of the Floodplain Administrator.
- Section 2.10: The proposed updates clarify the requirement of an approved Flood Study with a floodplain development permit.
- Section 4.1: The proposed updates clarify general drainage requirements for subdivisions and adoption of revised Flood Insurance Rate Map (FIRM) for Guadalupe County and incorporated areas, including the City of Seguin, and Flood Insurance Study (FIS) effective March 27, 2024.
- Section 4.3: The proposed updates reference drainage easement requirements in the Stormwater Criteria Manual for subdivisions.
- Section 4.6: The proposed updates cite the requirements in the Stormwater Criteria Manual for new drainage facilities and drainage improvements.

## CAPITAL PROJECTS/ENGINEERING

Requirements for development within a floodplain or a drainageway where no regulatory floodway has been designated are also clarified in this section.

- Section 5.1: Adoption of revised Flood Insurance Rate Map (FIRM) for Guadalupe County and incorporated areas, including the City of Seguin, and Flood Insurance Study (FIS) effective March 27, 2024.

Attached please find an exhibit of the proposed amendments to the Unified Development Code. Staff recommends approval of these amendments. The Planning and Zoning Commission approved these changes on April 9, 2024.

Staff will be available at the May 7<sup>th</sup> council meeting to answer any questions.