

## MEMORANDUM

**To:** Mayor and City Councilmembers  
Douglas Faseler, City Manager

**From:** Susan Caddell, Director of Finance

**Subject:** Occupancy Tax Reports for Quarter End June 30, 2018

**Date:** August 1, 2018

Attached you will find the reports for quarter ended June 30, 2018 from civic organizations receiving occupancy tax funding. All reports seem to be in compliance with agreements and state regulations. I recommend funding to these organizations according to their agreements for this quarter.

Please let me know if you have any further questions.