

MEMORANDUM

To: City of Seguin Mayor, Council Members, and City Manager

From: Shelly Jackson, Assistant Director of Planning & Codes

Through: Pamela Centeno, Director of Planning & Codes

Subject: **Proposed adoption of Sections 1.2.7.C, 1.4, 2.10, 4.6, and 4.3.2 of the Unified Development Code and Sections 1-16, 54-38, and 54-39 of the Code of Ordinances concerning floodplain and stormwater management.**

Date: March 23, 2026

Background

The City of Seguin maintains floodplain management regulations within the Unified Development Code (UDC) and Code of Ordinances to promote public safety and ensure compliance with state and federal requirements.

Staff reviewed both documents and identified needed updates to improve clarity, remove outdated language, and ensure consistency. The proposed amendments revise the duties of the Floodplain Administrator, clarify the designation of the Floodplain Administrator, update authority to issue citations, reference Chapter 54, Article II (Flood Damage Prevention), and add a Flood Zone Map Change application related to FEMA flood map revisions.

Additional changes address typographical errors, refine application requirements, update development standards in floodplain areas, and align the UDC with the City's Stormwater Criteria Manual.

Action Requested

Staff request City Council consideration and approval of the proposed amendments to the Unified Development Code and Code of Ordinances.

Recommendation

Staff recommends approval of the proposed amendments to the sections listed above. The Unified Development Code amendments were presented to the Planning and Zoning Commission on March 10, 2026. Following a public hearing, the Commission voted unanimously (7-0-0) to recommend approval.

Attachments

- Proposed Ordinance
- Revised Amendments
- Planning and Zoning Commission final report