



MEMORANDUM

TO: Mayor and City Councilmembers
Steve Parker, City Manager

FROM: Adam Ryals, Utility Warehouse Manager

THROUGH: Rick Cortes, Deputy City Manager

DATE: March 16, 2023

RE: Purchase of Pad Mount Transformers Bid# TF-2023-15

Bids were solicited for the purchase of forty-five (45) pad mount transformers, twenty-five (25) 75 KVA, one (1) 150 KVA, two (2) 300 KVA, one (1) 750 KVA, four (4) 2500 KVA and twelve (12) 250 KVA, as described on the attached bid tabulation for use by the City's Electric Utilities Department. The transformers will be used on upcoming projects and for restocking purposes.

Four (4) bids were received ranging from (\$730,701.00) to (\$1,531,375.00). Anixter Inc had the lowest total bid (\$730,701.00) but did not submit a bid for the twelve (12) 250 KVA pad mounts transformers. KBS Electrical Distributors had the second lowest bid (\$1,291,135.00), for all the transformers as described on the bid tabulation. Anixter Inc. did submit the lowest bid for all the transformers, except for the 250 KVA (no bid) totaling (\$730,701.00) with a lead time of 160 days. KBS Electrical Distributors submitted the lowest bid for the twelve (12) 250 KVA transformers, totaling (\$248,120.00) with a lead time of 350-364 days, as described on the bid tabulation.

Staff recommends approval to purchase these transformers from Anixter Inc. (\$730,701.00) and from KBS Electrical Distributors for the twelve (12) 250 KVA (\$248,112.00)