

Memorandum

To: Mayor and City Council Members
Douglas Faseler, City Manager

From: Bill Couch, Director of Planning and Codes

Subject: Roofing Contractors License and Reciprocal Contractors ICC License

Date: March 15, 2014

Please be advised that the Contractors Advisory Board (CAB) is recommending that roofing contractors who do not perform structural work not be required to undertake testing, or continuing education that is required of residential and general contractors. This would reduce the burden on roofing contractors to maintain their license who performing basic roofing or repair, and are not performing work on structural items related to the integrity of the roof's construction. Roofing contractors will still be required to be licensed and registered with the City and to maintain insurance in the same form and manner as other contractors.

Additionally, staff is requesting that a reciprocal license be allowed for a contractor(s) who possess a similar International Code Council (ICC) license obtained to perform work in another jurisdiction, and who has been licensed for at least one year. The Contractor upon proof of having passed the appropriate ICC Exam covering the current, or immediately preceding, ICC code adopted by the City of Seguin would be granted a license. The granting of a license under this subsection is subject to all other non-examination requirements, including an application and fees. Please note that this change will allow more contractors who have passed the ICC exam for a residential or commercial license to perform work within the City of Seguin.

The Chief Building Official and the Director of Planning and Codes concur with the recommendation of the CAB and recommend approval of the Ordinance.