



It's real.

MEMORANDUM

TO: Mayor and City Council members
Steve Parker, City Manager

FROM: Kate McCloud, Grants Administrator

DATE: December 6, 2024

RE: Resolution to submit application for National Endowment for the Humanities (NEH) Preservation Assistance Grant

The National Endowment for the Humanities (NEH) Division of Preservation and Access is currently accepting applications for the Preservation Assistance Grants for Smaller Institutions. The goal of this program is to help small and mid-sized institutions improve their ability to preserve and care for their humanities collections.

City staff would like to submit an application to this program for funding to preserve the Seguin Public Library's local history collections, including photographs, and newspapers. The project would include purchasing equipment for environmental monitoring in the collections storage area, supplies to improve the library's integrated pest management practices, disaster recovery supplies, archival storage supplies, and a consultant to conduct a preservation assessment on the collection, and provide preservation training for the library staff. The estimated cost for this project is \$9,997. There are no matching funds required for this grant. Grant awards are expected to be announced in August of 2025. If the City is awarded this grant, the project could begin as early as September of 2025.

Thank you for your consideration.