



Exhibit A

MEMORANDUM

TO: Mayor and City Council Members
 Steve Parker, City Manger

FROM: Steven Purchase, Fleet Manager

DATE: September 30, 2024

RE: DISPOSAL OF SURPLUS PROPERTY

According to the Disposal of Assets Policy, previously approved by City Council on September 16, 2014, sale or disposal of surplus property requires prior approval by the City Manager. Any items whose original cost of \$5,000 or more which have become obsolete, dysfunctional or are otherwise too costly to repair may be disposed of following City Council approval. Staff recommends disposal of the following pieces of equipment:

UNIT	DESCRIPTION	DEPT	PURCHASE PRICE	DISPOSAL
2723	2013 Landpride Shredder	PW-ROW	\$13,480	gov.deals
1507	2004 Rhino Bat Wing Mower	PW-ROW	\$10,500	gov.deals
530	2008 Ford 750 Dump Truck	Water/WW	\$55,537	gov.deals
329	2013 Chevrolet Tahoe	Fire	\$31,917	gov.deals

All purchasing policies and procedures regarding the disposal of City equipment, materials and supplies will be strictly adhered to. Work closely with the Purchasing Manager to ensure that all procurements are in accordance with the City of Seguin Charter, State Statutes and applicable Federal government requirements.

Following Council approval, all items will be placed on the public online auction site, GovDeals.com and sold to the highest bidder.