

MEMORANDUM

To: Mayor and City Councilmembers
Steve Parker, City Manager

From: Susan Caddell, Director of Finance

Subject: Occupancy Tax Reports for Quarter End June 30, 2021

Date: July 28, 2021

Attached you will find the reports for quarter ended June 30, 2021 from civic organizations receiving occupancy tax funding. All reports seem to be in compliance with state regulations. This year, the agreements with these organizations were a little different. Due to COVID-19, several festivals and functions have had to be cancelled. In Section II of each agreement, the contracts require the organizations to hold their events or functions in order to be eligible for funding. If the events or functions are not held, the funding to the civic organizations will be reduced accordingly. Over the last quarter, the Fields of Huber Ranch has held several tournaments. Mid-Texas Symphony was to hold a concert in April. That concert was held on April 25. In addition, the Seguin Heritage Museum is based upon keeping the museum open to the public and no specific event, their requirement was just to keep the doors open to the public. They opened to the public in November. I recommend funding this quarter to the Fields of Huber Ranch, the Seguin Heritage Museum and Mid-Texas Symphony according to their agreements.

Please let me know if you have any further questions.