

Memorandum

To: Mayor and City Council Members
Steve Parker, City Manager

From: Randy Kell, Director of Facilities

Through: Tim Howe, Assistant City Manager

Subject: Resolution authorizing the City Manager to enter into an agreement with B Co Roofing and Construction for roof replacements at the Water Plant, Coliseum Gazebo, and Parks Office; and declaring an effective date

Date: 6/9/2026

Historical Background

The tar-and-gravel roof at the Water Plant has reached the end of its service life and is failing. Evidence of long-term water intrusion is visible throughout the structure, with both the roofing system and roof decking showing significant deterioration due to prolonged moisture penetration.

The gazebo at the Coliseum retains its original clay tile roof, which has sustained considerable damage over time. Numerous tiles are missing or broken, allowing water to infiltrate the structure and causing leaks throughout the gazebo. Continued exposure to moisture has resulted in deterioration of the roof decking. Additionally, holes in the fascia have created entry points for birds and other pests, leading to nesting activity and further damage.

The original tar-and-gravel roof at the Parks Office is also experiencing significant leakage. During rain events, water penetrates the building in multiple locations, creating ongoing maintenance concerns and increasing the risk of structural deterioration.

Replacement of these roofing systems is necessary to prevent further water damage, protect the structural integrity of the buildings, reduce maintenance costs, and extend the useful life of these facilities.

Action Requested

Consider a resolution authorizing City Manager to enter into an agreement with B Co Roofing and Construction for roof replacements at the Water Plant (**\$130,713.07**), Coliseum Gazebo (**\$23,994.81**), and Parks Office (**\$66,309.52**).

Procurement Methodology & Funding Source

B Co Roofing has provided pricing through TIPS contract number 23010402-5159, a purchasing coop used by the City of Seguin. The gazebo and park office funds were approved as a capital project in FY25-26. The water plant roof funds are coming out of a capital project for Water Plant Building renovations approved in FY18.

Staff Recommendation

It is recommended the proposals be approved for all 3 roof replacements.

ATTACHMENTS

1. Resolution authorizing the City Manager to enter into an agreement with B Co Roofing and Construction for roof replacements at the Water Plant, Coliseum Gazebo, and Parks Office; and declaring an effective date.
2. Proposal - Seguin Water Treatment Plant Complete Package
3. Proposal - Seguin Texas Gazebo Complete Package
4. Proposal - Seguin Texas Parks Office Complete Package

It's real.