



MEMORANDUM

To: Mayor and City Councilmembers
Steve Parker, City Manager

From: Adam Ryals

Through: Rick Cortes, Deputy City Manager

Date: December 21, 2021

RE: GRMC 3500 KVA Pad Mount Transformer Replacement (\$59,160.00)

The City's Electric Utilities had an outage on (11/08/21) at the Hospital. After finding the source of the outage we found out it was one the transformers that feeds the hospital. The City had one 3500 KVA Pad Mount Transformer in inventory for replacement, we have decided to purchase a replacement and get the old one rebuilt. We can not be without a backup just in case another unit fails. We have been working with Alamo Transformer out of San Antonio to provide us one if something happens until we receive the 3500.

Quotes were obtained for this emergency purchase from, KBS, Techline, Anixter, and Alamo Transformers.

The purchase was made from KBS who was the lowest bidder at \$59,160.00.

Please review Bid Tabs for Quotes obtained.

Staff recommends approval from council to ratify this purchase.