



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes - Final

City Council

Tuesday, March 21, 2023

5:30 PM

Council Chambers

Public & Virtual

1. **Call to Order**

The City Council met in a REGULAR Called Meeting on Tuesday, March 21, 2023 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Donna Dodgen presiding.

2. **Invocation - Council Member Jim Lievens**

3. **Pledge of Allegiance/Salute to the Texas Flag**

4. **Roll Call**

Present: 8 - Council Member Joe Rea, Council Member Sonia Mendez, Council Member Jim Lievens, Council Member Chris Rangel, Council Member Paul Gaytan, Council Member Monica N. Carter, Council Member Jason Biesenbach, and Council Member Bill Keller

Presiding: 1 - Mayor Donna Dodgen

5. **Hearing of Residents:**

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

6. **Presentation**

a. [23-130](#)

Presentation of FY2022 Audit Report - Debbie Fraser, Armstrong, Vaughan, and Associates, PC

Indexes:

Attachments: [City Council presentation](#)

[City of Seguin Annual Comprehensive Financial Report](#)

Debbie Fraser, Associate from Armstrong, Vaughan, and Associates, PC. Ms. Fraser stated she had met with the Audit Committee on March 20, 2023, and went over the Audit report. Also stating to please contact her if anyone should have any questions after her presentation. Ms. Fraser continues stating after adjustments your Finance Statements are fairly stated and are and materially correct. Balance sheet, Modified accrual basis, pages 19 & 20 end of year total governmental assets were \$71,617,718 and total liabilities 11,332,476 total differed inflows (uncollected fines and uncollected property taxes) ! 1,350,361 leaving the City of Seguin with a Total Fund Balance for all Governmental Funds \$58,934,881, page 19 Unassigned Fund Balance of \$18,566,609 represents 9.2 months of operating expenditures the City of Seguin are able to carry over to 2022-2023 Budget year. Turning to page 70-71,72-73, this is the City of Seguin's budget to actual for the General Fund it was budgeted to spend \$29,631,903, the City brought in \$35,242,484 which left a positive variance of \$5,610,581. The two areas where that occurred were primarily taxes, sales tax, license and permits. Page 74 for General Fund, you will see that the City's total expenditures, The City budgeted to spend \$30,803,516, Actual was \$27,646,417, leaving a favorable variance of \$3,157,099. Down the page, Net change and Fund Balance, Final budget to have a loss of \$ 4,039,407, City actually had a gain of \$4,709,637; so favorable variance was \$ 8,749,044. Page 76-77 Pension liability, it is not computed by the City, computed by the Texas Municipal Retirement System, and they give a liability on how much the City owed at the end of every calendar year. Net Pension at the end of year of 2021 is \$27,447,347, the City is 80 percent funded per their estimate and the GFOA recommends that the City have basically over 70 percent funding in your Pension and the City of Seguin is good. Pointing out two other numbers, are liabilities; Required Supplementary OPEB contribution on page 79, the City owes \$ 1,710,088 to supplemental death benefit, on page 80 is Retiree Health and other Post Employment benefit with the City owing \$ 723,167. 10 years of data, page 143, see accessed value and tax revenue by source, those may be items the City Council should look at.

City Councilman Jim Lievens thanked Ms. Fraser; and stated he feels that the tax revenue an apartment complex brings is a good thing.

City Manager, Steve Parker wanted to Thank Susan Caddell, Finance Director stating she and her staff put in a lot of man hours, after hours, and working weekend. "We are very lucky to have a finance expert like we do in Susan and her staff."

b. [23-154](#)

Update on State Legislative Issues - Steve Parker, City Manager

Indexes:

Attachments: [Legislative Agenda Item](#)

[State Legislative Update March 21, 2023](#)

*March 21, 2023 Presentation on the Update on State Legislative Issues given by City Manager, Steve Parker and Joshua Schneuker, Director of Economic Development Discuss legislative issues facing our City, *Governor Abbott's Priorities* Property Tax Relief *Ending Covid Restrictions *School Choice * School Safety *Bail Reform * Border Security Prosecution of Fentanyl Deaths *Increasing Homestead Exemption to \$70,000 *Additional Property Tax Relief *Increasing Business Personal Property Tax Exemption *Rural Law Enforcement Funding * Addressing Texas Future Water Needs * Banning Local Covid Mandates. * City Proposed Legislation- * Hb 2352 - Should Seguin develop a qualified hotel project, the State would reimburse their portion of hotel occupancy taxes, and sales tax collected from the project to be used for the debt obligation to construct the hotel*

conference center ~ Stance: For *HB 2353 - Would allow Seguin to use Hotel occupancy tax funds for maintenance of sports facilities that hosts tournaments ~ Stance: For *City Related Legislation* ~SB 175 Relating to the use by a political subdivision of public funds for lobbying activities. *Would prohibit municipalities from using public funds for lobbying activities, thus would prevent municipalities from being members of TML and other similar groups. Stance: Opposed -- SB 1786 Relating to approval procedures for property development review by a municipality. * 30-day time frame to approve development related permits (i.e. site plan, building permit, etc). Stance: Opposed ~ HB 2532 * Relating to the time for issuance of a municipal building permit. * would require a city to grant or deny a building permit application within 30 days of submission or reach a written agreement with the applicant providing for a deadline. Stance: Opposed ~SB 1110 Relating to the authority to transfer revenue of a municipal utility to the general fund of the municipality. * Would Limit City's ability to transfer money for a Utility fund to the General Fund if the transfer caused a rate increase ~ Stance: Opposed ** HB1246 Relating to disannexation of certain areas that do not received full municipal services. ~Would (1) define "full municipal services" to mean: (a) the provision of: (i) police protection; (ii) fire protection including fire hydrants; (iii) emergency medical services; (iv) certain solid waste collections services; and (b) the operation and maintenance of: (i) water and wastewater facilities: (ii) roads and streets including road and street lighting; and (iii) any other facility, building, or service owned by the city; and (2) provide that any area in which the city is not providing or causing the provision of full municipal services is disannexed as of December 31, 2023 unless the city is not currently required to provide full municipal services under a service plan or has entered into a regulatory plan or other written agreement to extend the time for providing or waive provision of full municipal services; (3) provide that should a city fail or refuse to recognize the disannexation of an area under section (2), above, a person owning property located in the area may bring an action against the city of compel disannexation of the portion of the property located in the city and may recover attorney's fees and court costs; and 94) provide that governmental immunity is waived for purposes of section, (3), above. ~ Stance: Opposed

**Economic Development Related Legislation* - * SB 1340 - Relating to the local development agreement database maintained by the comptroller of public accounts * Database for economic development related incentive agreements. * Bill expands upon 380 database. * Would include 313 and 312 agreements. ~ Stance: For - HB 4997 - Relating to a campus of the Texas State Technical College System located in Comal County and Guadalupe County. * TSTC Campus in Comal and Guadalupe County ~ Stance: For - Hb 3048 - Relating to the authority of certain public institutions of higher education to offer programs and courses in junior college district service areas. * Would exempt TSTC from college district service areas rules. ~ Stance: For - HB 1071 - Relating to the amendment of an existing comprehensive development agreement for a portion of State Highway 130. * Connector to SH 130 and I-35 in NB to SH 130 in Seguin ~ Stance: For - HB 5 - Relating to agreements to create jobs and to generate state and local tax revenue for the state. * Chapter 313 Replacement * Texas Jobs & Security Act ~ Stance: For - SB 1419 - Relating to limitations on the use of public money under certain economic development agreements or programs adopted by certain political subdivisions. * Would not allow for Municipalities to make a loan or grant of public money under this chapter from the proceeds of ad valorem taxes or bonds or other obligations of the municipality payable from ad valorem taxes. Would limit Chapter 380 Agreements to not exceed 10 years ~ Stance: Opposed*

**Moving Forward* ~Continue to update State Legislators ~Northeast Partnership Legislative Trip to Capital-March 29th. ~Work with Affiliates and other Municipalities ~ Texas Municipal League ~ Chamber of commerce ~ Governmental finance Officers ~ Texas Public Power Association ~ Texas Economic Development Council.*

7. Consent Agenda

This was approved on the Consent Agenda

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

a. 23-115

City Council Meeting Minutes of March 7, 2023

Indexes:

Attachments: [CC.MeetingMinutes.March 7, 2023](#)

The Minutes of March 7, 2023 was approved

b. ZC 02-23 CC

Ordinance on second and final reading to consider a zoning change from Agricultural-Ranch (A-R) to Commercial (C) for a property located along the 3500 Blk of SH 46 N, Property ID 55999, (ZC 02-23)

Indexes:

Attachments: [Staff Memo ZC 02 23](#)

[Planning Commission Report and packet 02 23](#)

[ZC 02-23 McQueeney Ranch Commercial Presentation KGF City Council 3.7.23](#)

[ZC 02-23 Ordinance](#)

[ZC0223 ExhibitA CC](#)

This Zoning Ordinance was adopted

Enactment No: ORD 2023-010

c. ZC 03-23 CC

-
Ordinance on second and final reading to consider a zoning change from Agricultural-Ranch (A-R) to Public (P) for a property located near the intersection of SH 123 N and Timmerman Road, Property ID: 190760, (ZC 03-23)

Indexes:

Attachments: [Staff Memo ZC 03 23](#)

[Planning Commission Report and packet 03 23](#)

[ZC 03-23 Ordinance](#)

[ZC0323 ExhibitA CC](#)

This Zoning Ordinance was adopted

Enactment No: ORD 2023-011

d. [23-099 CC](#)

Ordinance on second and final reading to consider an amendment to Section 4.7.9 of the Unified Development Code to create an exception to the requirement that a lot be connected to public water infrastructure within 300 feet of the lot when water supply is unavailable through such infrastructure and an alternate legal source of water to serve the lot is available; providing for the repeal of conflicting ordinances and resolutions, providing for severability, authorizing staff to prepare this ordinance as a supplement to the Unified Development Code; providing for publication; and declaring an effective date

Indexes:

Attachments: [Council Memo 3-7-2023](#)
[Planning Commission Report-UDC Amendments 4.7.9](#)
[Water Connection Waiver Draft Amendments](#)
[Ordinance](#)

This Ordinance was adopted

Enactment No: ORD 2023-012

e. [23-076](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances Chapter 98-107, No parking zones by revising the no parking zone on Rudeloff Road to restrict parking, standing, or stopping on Rudeloff Road between State Highway 46 and the easternmost intersection with Huber Road; providing for publication of this Ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances

Indexes:

Attachments: [2023-02-21 Memo Rudeloff NPZ](#)
[Ordinance](#)
[Sec. 98-107 No parking zones Redlines](#)
[CSJ 0915-46-045 Rudeloff Road Location Map](#)

This Ordinance was adopted

Enactment No: ORD 2023-013

f. [23-087](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances Chapter 90, Article IV, Right-Of-Way Work and amending Appendix C, Fee Schedule; providing for publication of this Ordinance; providing for the repeal of conflicting provisions; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances

Indexes:

Attachments: [2023-03-07 Memo ROW Work Ch 90 Revisions Ordinance](#)
[Ch 90 Art IV Redlines](#)
[APPENDIX C - FEE SCHEDULE Redlines](#)

This Ordinance was adopted

Enactment No: ORD 2023-014

g. [23-136](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute an Agreement between the City of Seguin and the Seguin Independent School District for the operation of the Just for Kids Summer Day Camp program; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Indexes:

Attachments: [Memo for Summer Day Camp 2023](#)
[Resolution](#)
[Day Camp Agreement 2023](#)

This Resolution was approved

Enactment No: RES 2023-49

h. [23-138](#)

Resolution of the City Council of the City of Seguin, Texas, approving the lease-purchase of ten police vehicles for the Seguin Police Department; and declaring an effective date - Jason Brady, Police Chief

Indexes:

Attachments: [2023 Tahoe request](#)
[Resolution](#)
[DL 220180 Caldwell Country Chevrolet](#)

This Resolution was approved

Enactment No: RES 2023-50

i. [23-128](#)

City of Seguin Financial Reports for the Three Months Ended December 31, 2022 - Susan Caddell, Director of Finance

Indexes:

Attachments: [December 31, 2022 City Council Financials](#)
[December 31, 2022 power point](#)

j. [23-129](#)

Approval of Quarterly Investment Report for Quarter Ended December 31,

2022 - Susan Caddell, Director of Finance

Indexes:

Attachments: [December 31, 2022 Investment Report](#)

This Action Item was approved

- k. [23-150](#) Resolution authorizing purchase of pad mount transformers bid # TF-2023-15 for use by the City of Seguin Electric Utilities Department - Adam Ryals, Utility Warehouse Manager and Rick Cortes, Deputy City Manager

Indexes:

Attachments: [Agenda Item Memo 3.16.23 Transformers](#)
[Resolution Transformers 45](#)
[Bid Tab Unit Prices.Transformers.TF-2023-15](#)

This Resolution was approved

Enactment No: RES 2023-51

- l. [23-151](#) Resolution authorizing purchase of steel poles bid # TF-2023-18 for use by City of Seguin Electric Utilities Department - Adam Ryals, Utility Warehouse Manager and Rick Cortes, Deputy City Manager

Indexes:

Attachments: [Agenda Item Memo 3.16.23 Steel Poles](#)
[Resolution 81 Steel Poles](#)
[Bid Tab.Steel Poles.TF-2023-18](#)

This Resolution was approved

Enactment No: RES 2023-52

- m. [23-116](#) Check Report: March 6, 2023 through March 17, 2023

Indexes:

Attachments: [Check Report](#)

The bills were acknowledged

8. Action Items - Discussion and Possible Motion to Approve

- a. [ZC 17-22 CC](#) Public Hearing and Ordinance on first reading to consider a zoning change from Agricultural Ranch to Commercial for a 2.10 acre portion out of a 103.152 acre tract located at the 3500 Blk of State Hwy 46 N, Property ID: 55455, (ZC 17-22)- Pamela Centeno, Director of Planning & Codes

Indexes:

Attachments: [Staff Memo ZC 17_22](#)
 [Planning Commission Report and packet](#)
 [ZC 17-22 Ordinance](#)
 [ZC1722 ExhibitA CC](#)

The regular meeting was recessed and the public hearing was called to order. There being no Citizen comments, the public hearing was adjourned and the regular meeting was reconvened.

Councilman Jim Lievens questioned Director of Planning/Codes Department, Pamela Centeno, how many lots would be in each acre? Pamela stated, " four to five".

A motion was made by Council Member Rea, seconded by Council Member Keller, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: ORD 2023-015

b. [ZC 18-22 CC](#)

Public Hearing and Ordinance on first reading to consider a zoning change from Agricultural Ranch to Multi-Family 3 for a 25.42 acre portion of a tract totaling 103.152 acres, located at the 3500 Blk of State Hwy 46 N, Property ID: 55455, (ZC 18-22)- Pamela Centeno, Director of Planning & Codes

Indexes:

Attachments: [Staff Memo ZC 18_22](#)
 [Planning Commission Report and packet](#)
 [ZC 18-22 Ordinance](#)
 [ZC1822 ExhibitA CC](#)

The regular meeting was recessed and the public hearing was called to order.

Dee Carter, Navarro Interim Superintendent; states that she wanted to clarify that the Navarro ISD does not object to multifamily development in this area.

Thor Thornhill, HMT Engineering & Surveying spoke on the comprehensive plan regarding the town approach, stating that the majority of Apartment complexes built are built on a major highway on the edge of town, reason being you usually don't want your Apartments on local streets, mainly for the accessibility and traffic control. The project proposed is to be about an \$870,000, that is a commercial development and will bring major tax dollars and a major economic development. Mr. Thornhill states that you have to have high density development, usually high density apartments; that's what brings those commercial values. This project is \$870,000 tax benefit and an incubator for growth.

City Council Jason Biesenbach had a question for Mr. Thornhill: asking him if he said

12 units per acre? Mr. Thornhill stated our current layout is 20 units per acre for garden style, and the other half will be ten to twelve units (called build to rent) for a total of three hundred sixty units. Mr. Thornhill reiterated that this is a very high-end project. He also mentions that letters were received from the City stated there was not water availability in the area.

Tim Howe, Director of Water/WasteWater stated Springshills does have existing infrastructure that is within the transfer area that the city will utilize when all is said and done. The City does have capital improvement projects in design that is increasing our ability to serve that area. Stating there is water and wastewater infrastructure in the ground, we still need some additional projects completed to move water into that area.

The public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Biesenbach, seconded by Council Member Mendez, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Nay: 2 - Council Member Rangel, and Council Member Gaytan

Aye: 6 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: ORD 2023-016

c. [ZC 19-22 CC](#)

Public Hearing and Ordinance on first reading to consider a zoning change from Agricultural Ranch to Single-Family Residential (R-2) for a 75.63 acre portion of a tract totaling 103.152 acres, located at the 3500 Blk of State Hwy 46 N, Property ID: 55455, (ZC 19-22)- Pamela Centeno, Director of Planning & Codes

Indexes:

Attachments: [Staff Memo ZC 19 22](#)
[Planning Commission Report and packet](#)
[ZC 19-22 Ordinance](#)
[ZC1922 ExhibitA CC](#)

The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments the public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Rangel, seconded by Council Member Keller, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: ORD 2023-017

d. [23-148](#)

Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Department of Homeland Security, FY 2022 Staffing for Adequate Fire and Emergency Response (SAFER) grant program - Kathy Wood, Grant Administrator

Indexes:

Attachments: [03-21-23 City Council MEMO to Submit FY22 SAFER Application](#)
[03-21-23 City Council RESOLUTION to Submit FY22 SAFER Application](#)

A motion was made by Council Member Lievens, seconded by Council Member Gaytan, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2023-53

e. [23-146](#)

Resolution authorizing participation in the Equalis Group purchasing cooperative whose lead agency is the Texas Region 10 Education Service Center in Richardson, Texas - Twila Wood, Purchasing Manager

Indexes:

Attachments: [Agenda Item Memo](#)
[Resolution.EqualisGroup](#)
[Equalis-Group-Master-Intergovernmental-Purchasing-03.24.2021](#)

A motion was made by Council Member Carter, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2023-54

f. [23-135](#)

Resolution of the City Council of the City of Seguin, Texas approving an Amendment to Water Service Area Transfer Agreement with Springs Hill Water Supply Corporation to, among other things, make revisions to maps of the service area to be transferred to reflect decertifications occurring within the original proposed area, clarify the right of the City to provide retail water

service to decertified areas along Link Road, and to enable adjustments to maps provided to the Public Utility Commission in connection with applications related to the water service area transfer to the City; authorizing the city manager to execute the amendment on behalf of the City; and declaring an effective date -Tim Howe, Director of Water/Wastewater Utilities

Indexes:

Attachments: [Springs Hill CCN Transfer Agreement Amendment Memo](#)
[Resolution](#)
[Amendment](#)
[2023.01.24 Amendment - Exhibit A](#)
[2023.01.24 Amendment - Exhibit A-2](#)
[2023.02.17 Amendment - Exhibit A-3](#)

A motion was made by Council Member Lievens, seconded by Council Member Carter, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2023-55

g. [23-134](#)

Ordinance on first reading amending the Seguin Code of Ordinances Chapter 98-40, Designation of No Through Truck traffic streets by adding a portion of Stempel Road, Old Martindale Road, and E Martindale Road to the list; providing for publication of this Ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances - Melissa Reynolds, P.E., CFM, MPA, Director of Engineering

Indexes:

Attachments: [2023-03-21 Memo Martindale Rd thru trucks](#)
[Ordinance](#)
[Ordinance Exhibit A-No Through Trucks Map](#)

City Manager, Steve Parker stated that he did meet with the homeowners regarding this complaint and while he was there he witness three truck passing through stating they were coming down 123 bypass and rerouting to FM 20 to take a short cut.

A motion was made by Council Member Carter, seconded by Council Member Keller, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: ORD 2023-018

h. [23-131](#)

Ordinance on first reading amending the Fiscal Year 2023 General Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Indexes:

Attachments: [Mid Year memo 2023](#)
[Mid Year General Fund 23](#)

A motion was made by Council Member Carter, seconded by Council Member Rea, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: ORD 2023-019

i. [23-132](#)

Ordinance on first reading amending the Fiscal Year 2023 Utility Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Indexes:

Attachments: [Mid Year Utility Fund 23](#)

A motion was made by Council Member Biesenbach, seconded by Council Member Carter, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: ORD 2023-020

j. [23-153](#)

Ordinance on first reading amending the Fiscal Year 2023 Debt Service Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Indexes:

Attachments: [Mid Year Debt Service Fund 2023](#)

A motion was made by Council Member Keller, seconded by Council Member Carter, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: ORD 2023-021

k. [23-133](#)

Ordinance on first reading amending the Fiscal Year 2023 Special Revenue Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Indexes:

Attachments: [Mid Year Special Revenue Fund 23](#)

A motion was made by Council Member Rea, seconded by Council Member Carter, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: ORD 2023-022

l. [23-137](#)

Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for the repeal of conflicting provisions; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Jack Jones, Director of Parks and Recreation

Indexes:

Attachments: [Memo for Standards of Care for 2023-2024](#)

[Ordinance](#)

[Ordinance Exhibit A-2023-2024 JAAM PARENT HANDBOOK](#)

The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Carter, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: ORD 2023-023

m. [23-145](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to enter into an Agreement with Stewart Signs regarding The Interlocal Purchasing System quote in the amount of \$65,982 for the purchase and installation of a replacement LED display for the marquee sign at the Seguin Events Complex; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Indexes:

Attachments: [Memo regarding replacement of the LED Display at the Seguin Events Complex Resolution](#)
[Stewart Signs Replacement LED Marquee Sign Quote and Agreement](#)

A motion was made by Council Member Keller, seconded by Council Member Biesenbach, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2023-56

9. **Closed Session**

The regular meeting was recessed and the council went into Closed Session at 7:03 pm. The regular meeting reconvened at 8:37pm.

a. **23-157**

Pursuant to Section 551.071-Consultation with Attorney-to receive legal advice regarding the possible temporary wholesale provision of water-Sam Aguirre, City Attorney

Indexes:

b. [23-155](#)

Pursuant to Section 551.074: Personnel Matters-to deliberate regarding the terms of service of the City's Associate Municipal Court Judge
Pursuant to Section 551.071: Consultation with Attorney-to receive legal advice regarding the appointment and terms of service of the City's Associate Municipal Court Judge

Indexes:

c. [20-248](#)

Personnel Matter in accordance with Section 551.074; Annual Evaluation of the City Manager - Mayor Donna Dodgen

Indexes:

Attachments: [Parker.AnnualEvaluation](#)

10. Reconvene Regular Council Meeting Action Items - Discussion and Possible Motion to Approve

a. [23-147](#)

Resolution of the City Council of the City of Seguin, Texas approving an employment agreement with Darrell S. Dullnig; providing the terms of his service as an associate municipal court judge for the City; and declaring an effective date -Sam Aguirre, City Attorney

Indexes:

Attachments: [Staff Memo to City Council](#)

[Resolution](#)

[Agreement](#)

A motion was made by Council Member Biesenbach, seconded by Council Member Gaytan, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2023-57

b. [23-077](#)

Resolution of the Council in the City of Seguin, Texas amending the Employment Agreement for the City Manager and authorizing the Mayor to execute such agreement - Mayor Donna Dodgen

Indexes:

Attachments: [CityManagerParkerEvaluation.#3](#)

A motion was made by Council Member Keller, seconded by Council Member Carter, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

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11. Adjournment

There being no further business before the council the meeting adjourned at 8:40 pm.

Donna Dodgen, Mayor

Attest:

Kimberly Allison, Deputy City Secretary