

CITY OF SEGUIN

To: Mayor Donna Dodgen and Seguin City Council
Steve Parker, City Manager



It's real.

From: Kyle Kramm, Main Street & CVB Director/HPO

Through: Rick Cortes, Deputy City Manager

Date: December 31, 2024

Subject: Resolution authorizing the City Manager to enter into an agreement with Sullivan Contracting Services for the site prep and work for the downtown restrooms.

Historical Background

At the December 3, 2024 Seguin City Council meeting, the Council awarded a purchase contract with Restroom Facilities Limited/Corworth for a new restroom facility in downtown Seguin. To prepare for the arrival of the restroom, the site will need to be prepped with utilities extended to the area, site grading, ADA access, a site permit, and compaction of the soil at the site.

Sullivan Contracting Services recently completed a similar project for the City of Seguin with the restroom facilities installed at the pickle ball courts. Staff contacted Sullivan for a proposal to prepare the site for the restrooms. The proposal is for \$136,809.57 and includes the following:

- City's Site Permit
- Excavate and haul off spoils
- Install sand bedding to grade and compaction for the restroom pad
- Install curb around sand bedding
- Install the plumbing and electrical connections
- Install ADA ramps and handrails
- Reinstall brick pavers that are removed as part of the project
- Grade site
- Seed and adjust irrigation as needed

Sullivan Contracting Services is a member of the Choice Partners Purchasing Cooperative.

Action Requested

Consider a resolution authorizing the City Manager to enter into an agreement with Sullivan Contracting Services for the site preparation and site work for the downtown restrooms in the amount of \$136,809.57.

Procurement Methodology & Funding Source

A capital project was created in FY23 for the downtown restrooms with the funding source for the project as the American Rescue Plan Act. The project was funded with \$300,000. The cost of the restrooms was \$236,043.00, leaving \$64,000 in the project account. Following this item, a budget adjustment for \$75,000 will come to Council to approve the use of additional ARPA reserve funds for this project.

Staff Recommendation

Staff recommends approval of the resolution and approval of the upcoming budget adjustment.

ATTACHMENTS

- 1.) City Council Resolution
- 2.) Proposal