



It's real.

Memorandum

To: Mayor and City Council Members
Steve Parker, City Manager

From: Terri Lynn Ruckstuhl, Senior Utilities Engineer

Through: Timothy J. Howe, Director of Utilities

Subject: Resolution authorizing the City Manager to execute a Master Professional Services Agreement for multiple Individual Project Orders between the City of Seguin and Kimley-Horn and Associates Inc.; and declaring an Effective Date; and declaring an effective date.

Date: April 7, 2026

Historical Background

The City of Seguin Utilities Department utilizes the services of Kimley-Horn and Associates, Inc. from time to time on an as-needed basis, in relation to the City's wastewater and water utilities. Kimley-Horn is on the approved prequalified list to provide professional services to the City on an as-needed basis. Therefore, the need for a Master Professional Services Agreement, to allow intermittent use of Kimley-Horn's services seems appropriate.

Action Requested

Consider a resolution authorizing a Master Professional Services Agreement for multiple Individual Project Orders between the City of Seguin and Kimley-Horn and Associates Inc. This will support the City engaging Kimley-Horn, due to Kimley-Horn's qualifications and institutional knowledge of the City's utility network

Staff Recommendation

It is recommended the agreement be approved.

ATTACHMENTS

1. Resolution – Master Professional Services Agreement between the City of Seguin and Kimley-Horn and Associates Inc
2. Master Professional Services Agreement between the City of Seguin and Kimley-Horn and Associates Inc