



**PARKS &  
RECREATION**

## MEMORANDUM

**To:** City of Seguin Mayor and Council  
Steve Parker, City Manager

**From:** Jack Jones, Director of Parks and Recreation

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to approve a Purchase Order with Caldwell Country Ford dba Rockdale Country Ford regarding a BuyBoard cooperative purchasing quote in the amount of \$53,533 for the purchase and delivery of a 2024 Ford Super Duty F-250 pickup truck for the Parks and Recreation Department; and declaring an effective date.

**Date:** April 2, 2024

The Parks and Recreation Department is requesting to purchase a 2024 Ford Super Duty F-250 pickup truck from Caldwell Country Ford dba Rockdale Country Ford. If approved, the new pickup truck will replace a 2008 pickup truck that is in need of replacement.

Funding to purchase the new pickup truck was approved in the FY24 Capital Equipment Budget. It is anticipated that additional funding needed will be approved upon the Second Reading of the FY24 Mid-Year Budget Amendment on April 2, 2024.

Caldwell Country Ford dba Rockdale Country Ford has submitted a BuyBoard quote in the amount of \$53,533. The BuyBoard is a Local Government Purchasing Cooperative administered by the Texas Association of School Boards in Austin, Texas. City purchases utilizing the BuyBoard are in compliance with all State and Local bidding requirements.

City staff recommends approval of a Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to approve a Purchase Order with Caldwell Country Ford dba Rockdale Country Ford regarding a BuyBoard cooperative purchasing quote in the amount of \$53,533 for the purchase and delivery of a 2024 Ford Super Duty F-250 pickup truck for the Parks and Recreation Department; and declaring an effective date.