



-Memorandum-

Finance Department

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Date: December 9, 2019

To: Seguin City Council
Rick Cortes, Acting City Manager

From: Kathy I. Wood, Grants Administrator

Subject: Amending the City Manager, Authorized Representative and Official

This Resolution is for an Amendment to remove the name, Douglas Faseler, the prior City Manager from a grant with the Office of the Governor Homeland Security Grants Division, Local Border Security Program (LBSP), grant number 2996205, as the Authorized Representative and Official for the City of Seguin.

The Authorized Representative and Official is given the authority to apply for, accept, reject, approve reports, alter or terminate the grant for the City of Seguin. The LBSP grant the City of Seguin received is for a term of September 1, 2019 to August 31, 2020, in the amount of \$20,000.

This amendment will remove the name of the City Manager as the Authorized Representative and Official, and replace the name with the position title of City Manager. In this manner, the Interim City Manager and the permanent City Manager will be able to authorize submission of all reporting requirements without an additional amendment required in January, 2020, when the permanent City Manager takes office.

The grant requires a resolution authorizing the name change of the City Manager from the governing body that identifies the Authorized Representative and Official given the authority to apply for, accept, reject, approve reports, alter or terminate the grant for the City of Seguin.

Staff requests approval to submit the final application for this grant program.