3:38 PM

01/16/24

Accrual Basis

Seguin Conservation Society Quarterly Report for Occupancy Tax Funds

As of December 31, 2023

Туре	Date	Name	Memo	Split	Debit	Credit	Balance
AMBK - General Fu			•				8,769.54
Hotel / Motel Fur	nd						8,769.54
Check	10/01/2023	Twindeavor	WEBSITE MAINTENANCE	Advertising		40.00	8,729.54
Check	10/05/2023	GPS PRINTING	HEART OF TEXAS CONCERT ADVERTISING	Printing Expense		71.20	8,658.34
Check	11/01/2023	Twindeavor	WEBSITE MAINTENANCE	Advertising		40.00	8,618.34
Check	11/16/2023	Lowe's Home Improvement	PROPERTY REPAIRS TO TEXAS	Improvements to Properties		404.31	8,214.03
Check	11/21/2023	GPS PRINTING	DECEMBER CONCERT ADVERTISING	Printing Expense		33.80	8,180.23
Check	12/01/2023	Twindeavor	WEBSITE MAINTENANCE	Advertising		40.00	8,140.23
Check	12/13/2023	GPS PRINTING	CHRISTMAS CONCERT TICKETS	Printing Expense		31.68	8,108.55
Check	12/14/2023	GPS PRINTING	CHRISTMAS PLAY ADVERTISING	Printing Expense		48.00	8,060.55
Check	12/14/2023	GPS PRINTING	CHRISTMAS PLAY PROGRAMS	Printing Expense		288.00	7,772.55
Check	12/15/2023	GPS PRINTING	CHRISTMAS PLAY PROGRAMS	Printing Expense		72.00	7,700.55
Total Hotel / Mote	el Fund				0.00	1,068.99	7,700.55
Total AMBK - Gene	ral Fund (#11106622))			0.00	1,068.99	7,700.55
TOTAL					0.00	1,068.99	7,700.55

"Attachment A"

QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM Mid-Texas Symphony Society, Inc. FOR QUARTER ENDED December 31, 2023

Beginning Balance as of _ 10/1/2023	\$	3,550.00
This should equal the ending balance of the preceding quarter		
Revenues: Include occupancy tax money received from City of Seguin	\$	-
Total Revenues:	\$	•
Expenditures: Include only funds spent from money received from City of Seguin. These expenditures must meet requirements in Texas Tax Code	Section 351.1	01
Total Expenditures:	\$	3,207.00
This total should equal the "Total Expenditures" on the Disbursemer	nts Journal for th	ne same quarter.
Net Revenues (Expenditures)	<u></u> \$	(3,207.00)
Ending Balance as of 12/31/2023	\$	343.00

DISBURSEMENTS JOURNAL

Mid-Texas Symphony Society, Inc. FOR QUARTER ENDED September 30, 2023

<u>Date</u>	Check #	<u>Payee</u>	<u>Description</u> These expenditures must meet the requirements in	A	<u>mount</u>
12/10/2023 12/10/2023 12/10/2023 12/10/2023 12/10/2023 12/10/2023 12/10/2023 12/10/2023 12/10/2023 12/10/2023 12/10/2023 12/10/2023 12/10/2023	10094 10095 10096 10097 10098 10099 10100 10101 10102 10103 10104	Craig Sorgi Milena Georgieva Julie Post Danuta Gradney Satoko Ogasawara Naomi Frausto Bethany Raynes Claudia Ferguson Ismael Borrego Emily Averyt Eva Weber Yi Ching Fong Bruce Kanagaki	Texas Tax Code 351.101 Concertmaster Musician Fees for 3 services Asst. Concertmaster Musician Fees for 3 services	****	438.00 327.00 240.00 240.00 240.00 240.00 240.00 240.00 240.00 240.00 240.00
Total Expen	ditures				3,207.00

Teatro De Artes De Juan Seguin QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

FOR 1st QUARTER 10/1/2023 to 12/31/2023

Beginning Balance as of 10/01/2023	\$0.00
Revenues: City of Seguin	\$ 0.00
Total Revenues:	\$0.00
Expenses:	
Program Coordinator	\$ 1111.63
TLU- NDG & Recital Venue Rent Down payment	\$ 950.00
Liability Insurance	\$ 374.58
Artists Exhibits	\$ 139.60
Marketing, publicity	\$ 97.50
Alarm fee	\$ 20.05
Total Expenditures	\$ 2,693.36
Net Revenues (Expenditures)	(\$2,693.36)
Ending Balance as of 12/31/2023	(\$2,693.36)

	ISBURSEM	ENTS JOURNAL		
Date	Chect #	Payee	Description	Amount
10/23/2023	7894	Texas Lutheran U.	Venue Rent	\$950.00
10/31/2023	7913	Guadalupe Printing Solution	Teatro Brochures	\$97.50
11/2/2023	7915	Sulema Silva	Program Coordinator	\$518.71
11/9/2023	Debit Card	Monarch Trophy Studio		\$139.60
11/22/2023	Bill Pay	Texas Farm Bureau	Liability Insurance	\$374.58
11/28/2023	Bill Pay	ADT Security Services	Alarm	\$20.05
12/15/2023	7969	Sulema Silva	Program Coordinator	\$592.92

Total Expenditures

\$ 2,693.36

Seguin Guadalupe County Hispanic Chamber of Commerce

971 West Court Street Seguin, Texas 78155

Phone: 830 372-3151 Fax: 830-372-9499 e-mail: hcoc@sbcglobal.net

January 4, 2024

Ms. Susan Caddell **Director of Finance** City of Seguin P. O. Box 591 Seguin, TX 78156-0591

Dear Ms. Caddell:

Enclosed herein is the Seguin Guadalupe County Hispanic Chamber of Commerce's Occupancy Tax Quarterly Report for the period ending December 31, 2023, as required by the City of Seguin.

Respectfully yours,

Mary Louise Gonzales

Chairwoman - Board of Directors

QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

FOR QUARTER ENDED: December 31, 2023

ORGANIZATION INFORMATION

Date: January 4,2024

Name of Organization: Seguin Guadalupe County Hispanic Chamber of Commerce

Address:

971 West Court Street

City, State, Zip:

Seguin, Texas 78155

Contact Person:

Mary Louise Gonzales

Contact Phone No:

830-372-3151

PROJECT OR EVENT

Name of Event or Project: There were no Occupancy funded events held in the Quarter ending December 31, 2023.

FIRST COMMERCIAL BANK

This should equal the balance of the preceding quarter.

Account Balance as September 30, 2023: \$ 0.74

Revenues

October 2023	Occupancy Tax Payment	\$ 2,400.00
November, 2023	NONE	
December, 2023	NONE	
Total Revenues		
Total Combined Balance		\$ 2,400.74

EXPENDITURES

Include only funds spent from money received from City of Seguin.

These expenditures must meet requirements in Texas Tax Code Section 351.101

Date- 2023	Check #	Paid To	For	Amount
October				
November				
December				

Total Expenditures: 0

Account Balance as December 31,2023: \$,2400.74

This total should equal the "Total Expenditures" on the Disbursement Journal for the same Quarter.

Post Event Report Form

There were one events funded with Occupancy Funding during the Quarter ending December 31,2023



THE HERITAGE MUSEUM

114 N River Street • Seguin, Texas 78155

Jan 11, 2023

To: Ms. Susan Caddell Director of Finance City of Seguin North River Street Seguin, TX 78155

Dear Ms. Caddell:

We hereby enclose our quarterly report for the Hotel Occupancy Tax Report for the quarter ending 31 Dec 2023.

I would appreciate hearing your comments about anything that seems amiss or incomplete.

Respectfully submitted,

Susie Sulaica Susie Sulaica

Office Manager

830-372-0965

210-844-3303 cell

QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

FOR QUARTER ENDED 31 Dec 2023

Beginning Balance as of 1 Oct 2023

(\$2,131.)

This should equal the ending balance of the preceding quarter.

Revenues:

Include occupancy tax money received from City of Seguin

United Way Fund

\$1,167.

City of Seguin

\$1,838.

Membership/Dues

\$1,905.

Total Revenues:

\$4,910.

Expenditures:

Include only funds spent from money received from City of Seguin.

Must meet requirements in Texas Tax Code Sect 351.101

See attached printout of checks written during period.

Total Expenditures:

\$10,900.

This total should equal the total on the Disbursements Journal for the same quarter.

Net Revenues less Expenditures):

(\$5,990.)

Ending Balance as of 31 Dec 2023

(\$3,859.)

2:09 PM 01/11/24 Cash Basis

Туре	Date	Num	Memo	Account	Clr	Split	Original Amount	Paid Amount	Balance
Amazon Marketplace Credit Card Charge	11/21/2023 10/03/2023 10/13/2023 10/18/2023 11/22/2023 12/07/2023 12/08/2023	CC CC CC CC CC	Mats and cellophane cover name tags Photo Supplies Supplies MAGNIFIYING G Supplies MAGNIFIYING G Supplies Supplies Supplies	Merchandise Other Supplies		Card Service	39.69 76.24 101.26 12.98 19.46 37.86 11.89	39.69 76.24 101.26 12.98 19.46 37.86 11.89	39.69 115.93 217.19 230.17 249.63 287.49 299.38
Total Amazon Marketplac	ce							299.38	299.38
Angel Pest Control Credit Card Charge	11/07/2023	СС	quarterly servce	Maintenance & Repairs		Card Service	55.00	55.00	55.00
Total Angel Pest Control								55.00	55.OC
Brawner, Donna R. Bill	11/21/2023		software	Museum Operations		Accounts Pay	57.26	57.26	57.26
Total Brawner, Donna R.								57.26	57.26
Centerpoint Energy Bill Bill Bill	10/24/2023 11/21/2023 12/20/2023		Acct # 2832591-8	Utilities Utilities Utilities		Accounts Pay Accounts Pay Accounts Pay	56.34 67.37 134.85	56.34 67.37 134.85	56.34 123.71 258.56
Total Centerpoint Energy	,							258.56	258.56
Checks in the Mail Check	11/09/2023	ACH	Quick Books compitable wi	Office Supplies		First Commer	180.00	180.00	180.0C
Total Checks in the Mail								180.00	180.0C
City of Seguin Bill Bill Bill Bill Bill Bill Bill Bi	12/12/2023 10/24/2023 10/24/2023 11/21/2023 11/21/2023 12/19/2023 12/19/2023		Commercial Alarm Permit water electric water electric Water #0102-06966-001 Electric #0102-19520-001	Museum Operations Utilities Utilities Utilities Utilities Utilities Utilities Utilities Utilities		Accounts Pay	50.00 133.69 335.24 132.00 174.00 131.00 77.00	50.00 133.69 335.24 132.00 174.00 131.00 77.00	50.00 183.69 518.93 650.93 824.93 955.93 1,032.93
Total City of Seguin								1,032.93	1,032.93
Crossed Axe Designs Bill	10/17/2023		Engraving on crystal orna	Merchandise		Accounts Pay	300.00	300.00	300.00
Total Crossed Axe Desig	yns							300.00	300.00

2:09 PM)1/11/24 Cash Basis

Туре	Date	Num	Memo	Account	Clr	Split	Original Amount	Paid Amount	Balance
Debbie Armstrong Bill Bill	11/28/2023 11/28/2023		Re-imbursement of operati Re-imbursement for mailin	Museum Operations Postage and Delivery		Accounts Pay Accounts Pay	47.67 12.47	47.67 12.47	47.67 60.14
Total Debbie Armstrong								60.14	60.14
GPS Bill Bill	12/06/2023 12/06/2023		Job # 11227 Job # 11165	Exhibit Expenses Photo Prints		Accounts Pay Accounts Pay	8.80 48.00	8.80 48.00	8.8C 56.8C
Total GPS								56.80	56.8C
Harbor Freight Credit Card Charge	10/31/2023	СС	batteries	Other Supplies		Card Service	11.24	11.24	11.24
Total Harbor Freight								11.24	11.24
Izone Imaging Credit Card Credit	10/20/2023	CREDIT	Downtown Plaques Credit	Other Income		Card Service	-97.23	-97.23	-97.23
Total Izone Imaging								-97.23	-97.23
Kimberly A. Illhardt CP/ Bill	A, LLC 12/06/2023		Professional Services Inv #	Accounting		Accounts Pay	1,150.00	1,150.00	1,150.00
Total Kimberly A. Illhardt	CPA, LLC							1,150.00	1,150.0C
KWED Bill	11/07/2023		PecanFest Ornaments & C	Advertising		Accounts Pay	80.00	80.00	80.00
Total KWED								80.00	80.00
Office Depot Credit Card Charge	10/31/2023	СС	printer ink	Office Supplies		Card Service	129.09	129.09	129.09
Total Office Depot								129.09	129.09
Parker, Douglas Bill	11/30/2023		re-imbursement for event c	Event Consumables		Accounts Pay	33.99	33.99	33.9\$
Total Parker, Douglas								33.99	33.99
PayPal Deposit	12/14/2023	Credit	Deposit	Membership Dues		First Commer	-77.50	-77.50	-77.5C
Total PayPal								-77.50	-77.5 C
Rogers, Hope Bill Bill	10/24/2023 11/21/2023		Cleaning inteior of Museu Cleaning inteior of Museu	Cleaning Cleaning		Accounts Pay Accounts Pay	175.00 175.00	175.00 175.00	175.0C 350.0C
Total Rogers, Hope	1 (12 112023			<u> </u>				350.00	350.00
Total Nogers, Hope									Page 2

2:09 PM 01/11/24 Cash Basis

Туре	Date	Num	Memo	Account	Clr	Split	Original Amount	Paid Amount	Balance
Rosie's Pizza Credit Card Charge	10/12/2023	СС	Working Lunch	Other Expenses		Card Service	39.19	39.19	39.19
Total Rosie's Pizza								39.19	39.19
Seguin Fire Department	nt 11/07/2023		donation for fire truck	Donations to Others		Accounts Pay	50.00	50.00	50.00
Total Seguin Fire Departr	.ment							50.00	50.00
SEGUIN GUADALUPE F Credit Card Charge		SEUM CC	Square Training	Miscellaneous		Card Service	1.00	1.00	1.00
Total SEGUIN GUADALI		E MUSEUM						1.00	1.00
Seguin Print Shop Credit Card Charge Credit Card Charge Credit Card Charge	10/12/2023 10/05/2023 11/30/2023	CC CC	T-Shirts 8x10 Julia Doolittle prints 8x10 prints	Advertising Merchandise Merchandise		Card Service Card Service Card Service	284.00 40.00 40.00	284.00 40.00 40.00	284.0C 324.0C 364.0C
Total Seguin Print Shop								364.00	364.00
SimpliSafe Credit Card Charge Credit Card Charge		CC	Alarm monitoring Alarm monitoring	Utilities Utilities		Card Service Card Service	32.46 32.46	32.46 32.46	32.46 64.92
Total SimpliSafe								64.92	64.92
Spectrum Business Credit Card Charge Credit Card Charge Credit Card Charge	10/31/2023	CC CC		Telephone/Internet Telephone/Internet Telephone/Internet		Card Service Card Service Card Service	78.27 78.27 78.27	78.27 78.27 78.27	78.27 156.54 234.81
Total Spectrum Business	s							234.81	234.81
State Farm Bill Bill Bill	10/17/2023 11/21/2023 12/20/2023		Bldg insurance account # Bldg insurance account # Bldg insurance account #	Insurance		Accounts Pay Accounts Pay Accounts Pay	639.16 639.16 639.16	639.16 639.16 639.16	639.16 1,278.32 1,917.48
Total State Farm								1,917.48	1,917.48
Susan Sulaica Bill Bill Bill Bill	10/05/2023 11/09/2023 12/19/2023 11/30/2023		Contract Labor Ending 09/ Contract Labor Ending 10/ Contract Labor Ending 11/ re-imbursement for exhibit	Contract Labor		Accounts Pay Accounts Pay Accounts Pay Accounts Pay	568.00 1,184.00 976.00 45.45	568.00 1,184.00 976.00 45.45 2,773.45	568.00 1,752.00 2,728.00 2,773.45
Total Susan Sulaica								2,110.40	2,770.10

.:09 PM 01/11/24

Cash Basis

Туре	Date	Num	Memo	Account	Cir	Split	Original Amount	Paid Amount	Balance
Tech Soup Global Credit Card Charge Credit Card Charge	10/13/2023 11/13/2023	СС	fee fee	Dues & Fees Dues & Fees		Card Service Card Service	3.00 3.00	3.00 3.00	3.0C 6.0C
Total Tech Soup Global								6.00	6.00
Temu Credit Card Charge	11/29/2023	cc	items for the Timmerman c	Exhibit Expenses		Card Service	24.19	24.19	24.19
Total Temu								24.19	24.19
Visco, Adrian Bill	12/06/2023		Historical Plaques, Downto	Fundraiser Expenses		Accounts Pay	905.00	905.00	905.00
Total Visco, Adrian								905.00	905.00
Wal-Mart Credit Card Charge	11/28/2023	CC	toilet paper, paper towels,	Museum Operations		Card Service	210.77	210.77	210.77
Total Wal-Mart								210.77	210.77
Washington Print Solu Credit Card Charge	tions 10/24/2023 11/22/2023	CC	2024 Calenders 2024 Calenders	Merchandise Merchandise		Card Service Card Service	275.59 153.69	275.59 153.69	275.59 429.28
Credit Card Charge		00	2021 00.01.01.0					429.28	429.28
Total Washington Print S	Solutions							10,899.75	10,899.75

QUARTERLY REPORT FOR:

GUADALUPE COUNTY FAIR ASSOCIATION

FOR QUARTER ENDED: December 31, 2023

Beginning	Balance	as of	October	1, 2023:
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\$19,847.09

This should equal the ending balance of the preceding quarter

Revenues:

Include occupancy tax money received from City of Seguin

Deposit: City of Seguin

Interest

\$5.29

Total Revenues:

\$5.29

Expenditures:

Include only funds spent from money received from City of Seguin

These expenditures must meet requirements in Texas Tax Code Section 351.101

Total Expenditures:

\$17,850.00

This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter

Net Revenues (Expenditures):

(\$17,844.71)

Ending Balance as of December 31, 2023

\$2,002.38

DISBURSEMENTS JOURNAL

<u>Date</u>	Check#	Payee	Description	Amount
10/18/2024		PRCA	Pro Rodeo Membership Fees	231.00
		Lancaster Pro Rodeo	Lancaster Pro Rodeo	876.00
		Backyard Bull Riding	Bull Riding Contractor	6,576.00
		PRCA	Pro Rodeo Added Money	3,501.00
		Wild Ride Procutions	Digital Board	1,181.00
		PRCA/Casey Deardorf	Judge/Announcer Expense/Sound	256.00
		Lancaster Pro Rodeo	Specialty Act	854.00
		City of Seguin/Verintegra	Security	569.00
		City of Seguin	Paramedics	154.00
		National Fence	Rental	811.00
		Seguin FFA/Seguin Noon Lions Club	Parking/Gates	384.00
		KWED/COS/CONB/KGNB	Advertising	854.00
		Kaliff Insurance	Insurance	1,093.00
		Hospitality Room	Hospitality Room	43.00
		H&P	Signs/Awards	251.00
		AT&T	Telephone	102.00
		Walmart	Office Supplies	24.00

Walmart

Supplies

Total Expenditures:

\$17,850.00

"Attachment A"

QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM Sequin Art Legue For Quarter Ending 12/31/23

Beginning Balance as of _ 10/1/2023	2,614.83		
This should equal the ending balance of the preceding quarter			
Revenues: Include occupancy tax money received from City of Seguin	\$		
City of Seguin Deposited into HOT Funds for Art and Wine Walk to be transferred out to Operating Account - not HOT Funds	\$	50.00	
Transfer in from Operating Funds to correct payments that were not budgeted HOT Funds Expenditures CK #115 \$663.00 and CK#116 \$400.00 paid in previous quarters	\$	1,063.00	
Total Revenues: (and other)	\$	1,113.00	
Expenditures: Include only funds spent from money received from City of Seguin. These expenditures must meet requirements in Texas Tax Code Seguin Gazette - Plein Air Advertising \$250.00 Yulefest Advertising 81.5 Vista Print - Yulefest Banners and Signs \$213.96 New Braunfels Herald - Yulefest Advertising \$277.44 Seguin Gazette - Paid in Error to be transferred back in January 2024 \$3 Seguin Gazette - Yulefest Advertising \$739.40 Wilson County News - Yulefest Advertising \$593,90 KWED - Yulefest Advertising \$325.00 Math error - correction ok'd by Susan Caddell 11/20 meeting \$28.51	0 ttl \$331.50		
Total Expenditures: This total should equal the "Total Expenditures" on the Disbursements J	\$ ournal for the same quarter.	2,841.21	
Net Revenues (Expenditures)	\$	(1,728.21)	
Ending Balance as of 12/31/2023		886.62	

DISBURSEMENTS JOURNAL

<u>Date</u>	Check #	<u>Payee</u>	<u>Description</u> These expenditures must meet the requirements in	<u>An</u>	nount
			Texas Tax Code 351.101		
10/12/2023	118	Seguin Ga Fair and I	azette Festival Guide	\$	331.50
10/30/2023	119		berson/Vista Print Reimbursement d Banners for Yulefest	\$	213.96
10/31/2023	120		berson/New Braunfels Herald Reimbursement Advertising	\$	277.44
11/10/2023	121	Seguin Ga transferre	azette/Paid in Error from HOT Funds -to be ed in from Operating Account in January 2024	\$	331.50
12/7//23	122	Seguin Ga Yulefest	azette Advertising	\$	739.40
12/7/2023	123		ounty News Advertising	\$	593.90
12/20/2023	124	KWED Yulefest	Advertising - Radio and Internet	\$	325.00
Math Error -	correction	OK'd by	Susan Caddell at 11/20 meeting		28.51

"Attachment A"

QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

The Field of Huber Banch	2
FOR QUARTER ENDED: 12/31/2023	•
Beginning Balance as of 10/1/2023 This should equal the ending balance of the preceding quarter	-\$791.46
Revenues:	\$10,200.00
Include occupancy tax money received from City of Seguin	
Total Revenues:	\$10,200.00
Expenditures: Include only funds spent from money received from City of Seguin These expenditures must meet requirements In Texas Tax Code Section 351.101	
Total Expenditures: This total should equal the "The Total Expenditures" on the	\$10,260.35
Disbersement Journal for the same quarter	-\$60.35
Net Revenues (Expenditures)	-50.00
Ending Balance as of 12/31/2023	-\$851.81

Quarterly Occupancy Tax Report Form The Fields At Huber Ranch LLC Quarter Ending 12/31/2023

Date	Invoice #	Payee	Description	Amount	
october-Dec, 2023	719650- 713200	Monarch Trophy Studio	Promotional/Advertising	\$4,407.35	ندور روس د
10/16/2023 11/8/2023 11/2/2023 10/23/2023 10/11/2023 12/30/2023 12/29/2023 12/22/2023 10/15/2023 10/12/2023 10/15/2023 10/15/2023 10/18/2023	2745 7753 2754 2749 2744 2906 2904 2902 2831	Seguin LL BWI Mariel Martinez Mariel Martinez Johnny Guerrero Mariel Martinez Denise Nalley Mariel Martinez Frank Villanueva Longhorn Denise Nalley True Green	Field Maintenance/Upkeep Field Maintenance/Upkeep Field Maintenance/Upkeep Field Maintenance/Upkeep Field Maintenance/Upkeep Field Maintenance/Upkeep Promotional/Advertising Field Maintenance/Upkeep Promotional/Advertising Field Maintenance/Upkeep Promotional/Advertising Field Maintenance/Upkeep Promotional/Advertising Field Maintenance/Upkeep Total Expeditures	\$300.00 \$717.00 \$455.00 \$450.00 \$900.00 \$400.00 \$225.00 \$560.00 \$450.00 \$360.00 \$240.00 \$796.00 \$10,260.35	