



Seguin Police Department



It's real.

350 N. Guadalupe Street
Seguin, Texas 78155

Phone: (830) 379-2123
Fax: (830) 401-2379

MEMORANDUM

TO: Mayor Donna Dodgen
City Council Members Joe Rea, David Eveld, Jim Lievens, John Carlsson, Paul Gaytan, Monica Carter (Mayor Pro Tem), Jason Biesenback, and Bill Keller
City Manager Steve Parker

FROM: Rusty Suarez, Assistant Chief of Police

REF: Trail Rider Ordinance

DATE: August 6, 2026

Mayor Dodgen / City Council Members / City Manager Parker,

The Police Department respectfully requests City Council approval to purchase and install shade-structured canopies for the enclosed Police Department parking lot.

The proposed canopies will provide shade and protection from the elements for sixteen (16) parking spaces designated for on-duty patrol officers and investigators as well as thirty-eight (38) additional spaces adjacent to these designated for administration, dispatch, and other police department vehicles that will be using the parking area.

The Department has obtained a quote from **ShadePro, L.L.C** in the amount of **\$172,000** for the purchase and installation of the shade structure canopy.

Thank you for your consideration and support for this improvement to the Police Department facility.

O.U.R. S.P.D.

Order, Understanding, Respect, Service, Pride, Dedication