



It's real.

**MEMORANDUM**

**To:** Mayor and City Council

**From:** Steve Parker  
City Manager

**Subject:** County Fee Waiver

**Date:** March 11, 2026

---

Guadalupe County is currently constructing a 17,115 square foot Emergency Operations Center which will house their Fire Marshal Department. Since the City will potentially use the facility during times of emergency response, County officials asked if the City would be willing to waive all or a portion of the fees related to constructing the facility. The City's Fire Marshal and/or Fire Department could also potentially use the facility to help train or hold meetings from time to time. Considering the joint uses, as well as the general benefit of a local Emergency Operations Center, City staff is recommending a 50% waiver of the fees which have been attached. The invoices associated with this facility are as follows:

Invoice 1	\$234,889.75
Invoice 2	\$1,884.00
Invoice 3	\$602.50
Invoice 4	<u>\$1000.00</u>
Total	<u>\$238,376.25</u>
<u>50% waiver</u>	<u>\$119,188.13</u>

The floor plan and the 4 invoices are attached.