



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda

City Council

Tuesday, November 1, 2022

5:30 PM

Council Chambers

The City Council Meeting can be viewed live at:
http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=c34d0b15-9c53-438c-899f-a618df2fc94a

1. **Call to Order**
2. **Invocation - Council Member Chris Aviles**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**
 - a. [22-478](#) Presentation on the City of Seguin Business Improvement Grant (BIG) Program - Josh Schneuker, Director of Economic Development
Attachments: [BIG Grant Program Update.pdf](#)
7. **Consent Agenda**
 - a. [22-480](#)
City Council Minutes - October 18, 2022
Attachments: [CityCouncilMeetingMinutes.10-18-2022](#)

b. [22-462](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances Chapter 30, Courts, Sections 10, 12, and 13 to revise associated fees to align with the state local consolidated fee; providing a severability clause; authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances; and providing for an effective date

Attachments: [Council Memo - Ordinance aligning with consolidated local court costs](#)
[Ordinance Revising Municipal Court Fees](#)

c. [22-472](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, by the addition of a new Article X to establish pro rata assessments for the reimbursement of certain public utilities constructed in accordance with a capital improvement agreement; providing for publication; providing a severability clause; authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinance; and declaring an effective date

Attachments: [Council Memo - Ordinance establishing pro rata assessment](#)
[Pro Rata Assessment-final](#)

d. [22-489](#)

Approval of the quarterly report for the Seguin-Guadalupe Hispanic Chamber of Commerce for FY2022 Occupancy Tax funding - Susan Caddell, Director of Finance

Attachments: [Hispanic Chamber 093022 event](#)
[QUARTERLY OCCUPANCY TAX REPORT ending September 30, 2022 HCO](#)

e. [22-487](#)

Resolution approving agreements between the City of Seguin and the following organizations that receive financial appropriation in the FY2023 Hotel Occupancy Tax Funding - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Art League
- i. The Fields of Huber Ranch, LLC

Attachments: [City Council memo on agreements 2023](#)
[Resolutions and Agreements](#)

f. [22-488](#)

Resolution of the City Council of Seguin, Texas approving a finance agreement between the City of Seguin and Government Capital Corporation for the purchase of equipment for the Golf Course Department; authorizing the City Manager to execute the contract; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Memo to City Council 2023](#)
[Resolution golf course equipment](#)
[Seguin, City of Golf Equipment](#)
[Seguin, City of Sample Doc](#)

g. [22-490](#)

Resolution of the City Council of Seguin, Texas approving the execution of a lease-purchase agreement with American National Leasing Company for the lease-purchase of ten police vehicles; directing the City Manager to execute all documents in connection with the lease-purchase; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Memo to City Council 2023](#)
[Resolution approving financing FY23](#)
[City of Seguin..sample agreement](#)

h. [22-498](#)

Resolution authorizing certain expenditures by the Seguin Economic Development Corporation to fund Engineering and Design Services by Trihydro Corporation for a Water Line Improvement Project, which is found to be required infrastructure necessary to promote or develop new or expanded business enterprises - Josh Schneuker, Director of Economic Development

Attachments: [110122 Water Line Project City Council Memo.pdf](#)
[Resolution approving SEDC expenditure for Exeter property waterline](#)
[Resolution 2022-19 - Engineering and Design Services by Trihydro for Water Li](#)

i. [22-499](#)

Resolution authorizing the application for a grant from the Texas Workforce Commission High Demand Job Training Program, for the facilitation and creation of high demand jobs in the City of Seguin - Josh Schneuker, Director of Economic Development

Attachments: [110122 HDJT FAME City Council Memo.pdf](#)
[Resolution approving an application for a High Demand Job Trainign Grant](#)
[Resolution 2022-20 - HDJT Grant Application](#)

j. [22-500](#)

Resolution amending the Fiscal Year 2022-2023 Seguin Economic Development Corporation Budget - Josh Schneuker, Director of Economic Development

Attachments: [Resolution approving amendment to SEDC FY 2022-2023 Budget](#)
[110122 SEDC Budget Amendment 1 City Council Memo.pdf](#)
[Resolution 2022-21 - FY 23 Budget Amendment](#)

- k. [22-482](#) Resolution authorizing Steve Parker, City Manager to enter into an agreement with Horizon Roofing Specialists for a new roof on the Women's Auxiliary Building for \$97,441.62 under TIPS Cooperative contract #2092415, declaring an effective date - Greg Odom, Director of Facilities and Rick Cortes, Deputy City Manager
Attachments: [Women's Auxiliary Roof Replacement Memo](#)
[Resolution awarding contract to Horizon Roofing Specialits for Women's Buildin](#)
- l. [22-483](#) Resolution authorizing the purchase of a John Deer Boom Tractor for a total of \$162,784.90, from Alamo Group; and declaring an effective date - John Donnelly, Director of Public Works
Attachments: [Memo to Council Boom Tractor 2022 11 01](#)
[Resolution approving the purchase of a John Deere Boom Tractor through Sour](#)
[City of Seguin Machete on 6110M Nokians](#)
- m. [22-491](#) Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to enter into an Amendment to the Park Development Agreement for the Village of Mill Creek Subdivision; and declaring an effective date - Jack Jones, Director of Parks and Recreation
Attachments: [Memo for Amending the Village of Mill Creek Park Development Agreement](#)
[Resolution approving Amended Park Agreement with Peter Greenblum for the \](#)
[Village of Mill Creek Park Aerial Map](#)
[Amended Village of Mill Creek Park Development Agreement](#)
[Park Development Agreement for the Village at Mill Creek](#)
- n. [22-495](#) Board and/or Committee Appointment
a. Historic Preservation and Design Commission
b. Parks & Recreation Advisory Board
Attachments: [Council.Appointment.HPDC&Parks.10-26-2022](#)
- o. [22-481](#) Bills: October 17, 2022 through October 28, 2022
Attachments: [Check Report \(13\)](#)
8. **Action Items - Discussion and Possible Motion to Approve**

a. [22-486](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 106, Vehicles for Hire, Article III, Wreckers, to provide updated maximum fees; providing a severability clause; directing staff to submit this Ordinance as a supplement to the Code of Ordinances; and providing for an effective date - Andy Quittner, City Attorney

Attachments: [Council Memo - 2022 Tow Fee Ordinance](#)
[Towing Ordinance 2022 - Amending Fees](#)

b. [22-497](#)

Resolution calling for a Public Hearing to consider the approval of updates to the Land Use Assumptions, Capital Improvement Plans, and Impact Fees for the 2022 Roadway Impact Fee Update- Pamela Centeno, Director of Planning & Codes and Melissa Reynolds, Director of Engineering & Capital Projects

Attachments: [Memo_RIF Call for Public Hearing 2022](#)
[Resolution Calling for Public Hearing for Roadway Impact Fee Updates](#)

c. [22-485](#)

Ordinance on first reading amending the Seguin Code of Ordinances Chapter 102, Utilities, Article V, Municipal Stormwater Utility System, to amend language consistent with the establishment of the stormwater utility fee; providing for a severability clause; authorizing city staff to prepare the ordinance for submission as a supplement to the code of ordinances; and declaring an effective date - Melissa Reynolds, P.E., MPA, CFM, City Engineer

Attachments: [2022-11-01 Memo SW Ordinance Revisions](#)
[Art V Municipal Stormwater Utility System Redlines](#)
[Ordinance Amending Stormwater Utility language](#)

d. [22-493](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 2, Administration, Article IV, Officers and Employees, Division 3, Ethics Policy, to a section restricting former employees from certain representation in a proceeding against the interests of the City; authorizing city staff to prepare this Ordinance as a supplement to the Seguin Code of Ordinances; providing for a severability clause; providing for publication; and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Council Memo - Ethics Commission Recommendation to restrict post employe](#)
[Ordinance Amending Ethics Policy to restrict former employee representation](#)

e. [22-484](#)

Public Hearing and Resolution declaring no objection to the tax supported financing for the proposed rehabilitation of Eden Cross and Eden Place Senior Living Units; and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Council Memo - Eden Place -Eden Cross - 2](#)
[Resolution of No Objection - Eden Court](#)

f. [22-494](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to enter into an Agreement with Play & Park Structures of Southern Texas regarding the BuyBoard quote in the amount of \$625,268.40 for the purchase and installation of an inclusive playground, large pavilion, and multi-generational outdoor fitness equipment/station at Bauer Park that is funded through the American Rescue Plan Act; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for BuyBoard purchase for a playground at Bauer Park](#)
[Resolution approving purchase park equipment for Bauer Park](#)
[Bauer Park sign](#)
[City of Seguin - Bauer Park BuyBoard Quote](#)
[803-154626A_Bauer_Park_2DT](#)
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[803-154626A_Bauer_Park_3D_Poster2](#)
[803-154626A_Bauer_Park_3D_Poster3](#)
[803-154626A_Bauer_Park_3D_Poster4](#)
[803-154626A_Bauer_Park_3D_Poster5](#)
[803-154626A_Bauer_Park_3D_Poster6](#)
[Sponsored playground amenities](#)
[Copy of Letter and Park Plan from Piper regarding Bauer Park](#)
[Public Outreach and Community Events from Parks Master Plan Page 144](#)
[Public Outreach and Community Event specifically at Bauer Park from Parks M](#)
[Conceptual Bauer Park Site Plan](#)

g. [22-501](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, relevant portions of Chapter 74-Parks and Recreation; providing a severability clause; providing for publication; authorizing city staff to prepare this ordinance for submission as a supplement to the Seguin Code of Ordinances; and providing an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Pickleball Memo](#)
[Amend Exhibit C - Fees Pickleball Court](#)

9. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 28th day of October 2022 at 4:45 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.