



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes - Final

City Council

Tuesday, December 19, 2023

5:30 PM

Council Chambers

Public & Virtual

1. Call to Order

The City Council met in a REGULAR Called Meeting on Tuesday, December 19, 2023 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Donna Dodgen presiding.

2. Invocation - Mayor Pro Tem Monica Carter

3. Pledge of Allegiance/Salute to the Texas Flag

4. Roll Call

Present: 8 - Council Member Joe Rea, Council Member Sonia Mendez, Council Member Jim Lievens, Council Member Chris Rangel, Council Member Paul Gaytan, Council Member Monica N. Carter, Council Member Jason Biesenbach, and Council Member Bill Keller

Presiding: 1 - Mayor Donna Dodgen

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

City Manager Steve Parker introduced the new Facilities Director Randy Kell.

Mayor Donna Dodgen wished everyone a Merry Christmas and Happy and Safe New Year.

6. Presentation

a. [23-566](#)

Certificate of Recognition presented to Ashlynn Read for being named as a

2023 Rising Star of Guadalupe County; and as the Top Rising Star in Professional Achievement by the Seguin Chamber of Commerce and Seguin Young Professionals - Mayor Donna Dodgen

Indexes:

Attachments: [Ashlynn Read - Rising Star](#)

Mayor Donna Dodgen presented Ashlynn Read with a Certificate of Recognition for being named as a 2023 Rising Star of Guadalupe County, and as the Top Rising Star in Professional Achievement by the Seguin Chamber of Commerce and Seguin Young Professionals.

b. [23-564](#)

Distinguished Citizen Award presented to Jackie Biesenbach, Kayla Scott, Connie Ramirez, and Tammy Ranft for successfully completing the City of Seguin Citizens Univer"City", the Citizens Police Academy, and the Citizens Fire Academy - Jennifer Sourdellia, Public Information Officer

Indexes:

Attachments: [Distinguished Citizen Award](#)

Public Information Officer Jennifer Sourdellia presented Distinguished Citizen Award to Jackie Biesenbach, Kayla Scott, Connie Ramirez, Tammy Ranft, and Donna Dodgen for successfully completing the City of Seguin Citizens Univer"City", the Citizens Police Academy, and the Citizens Fire Academy.

c. [23-556](#)

City of Seguin Financial Reports for the Year Ended September 30, 2023 - Susan Caddell, Director of Finance

Indexes:

Attachments: [September 30, 2023 City Council Financials](#)

[September 30, 2023 Power Point](#)

Director of Finance Susan Caddell presented the City of Seguin Financial Reports for the Year Ended September 30, 2023.

7. Consent Agenda

The items on the Consent Agenda was approved

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

a. [23-539](#)

City Council Meeting Minutes December 5, 2023

Indexes:

Attachments: [CC Meeting Minutes December 5, 2023](#)

This Minutes of December 5, 2023 was approved

b. [23-527](#)

Ordinance on second and final reading amending the Fiscal Year 2024 Special Revenue Fund Budget of the City of Seguin, Texas

Indexes:

Attachments: [Juan Seguin Basketball Court memo](#)
 [Juan Seguin Basketball Court](#)

This Ordinance was adopted

Enactment No: ORD 2023-073

c. [23-554](#)

Proposed road closures of Nelda Street and South Saunders Street related to various special events and/or facility rentals at the Seguin Events Complex in 2024 - Jack Jones, Director of Parks and Recreation

Indexes:

Attachments: [Memo - Street Closures for 2024](#)

This Action Item was approved

d. [23-540](#)

Board/Committee Appointments - Mayor Donna Dodgen

- a. Arts Commission
- b. Central Texas Technology Center
- c. Main Street Advisory Board
- d. Planning & Zoning Commission

Indexes:

Attachments: [Council.Appointments.12-19-2023](#)
 [Clara Mae Marcotte - Arts Commission Application](#)
 [YeseniaRizo.Application](#)

This Action Item was approved

e. [23-537](#)

Check Report: December 4, 2023 through December 15, 2023

Indexes:

Attachments: [Check Report \(8\)](#)

This Action Item was approved

8. Action Items - Discussion and Possible Motion to Approve

a. [23-557](#)

Resolution of the City Council for the City of Seguin, Texas authorizing submission of a grant application in response to the Office of the Governor, Public Safety Office, FY24 State Homeland Security Program (SHSP) -LEPTA Projects - Justice Holmes, Grant Specialist

Indexes:

Attachments: [12-19-23 City Council MEMO to Submit FY24 SHSP-LEPTA Application](#)
[12-19-23 City Council RESOLUTION to Submit FY24 SHSP-LEPTA Application](#)

A motion was made by Council Member Carter, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2023-208

b. [23-542](#)

Presentation on the current status of the Wells Fargo Revitalization Project, located at 101 E. Nolte Street, Seguin, TX; action authorizing the Main Street Advisory Board to serve as the Project Review Committee; and action authorizing the City Manager to proceed with executing closing documents for the real estate transaction - Josh Schneuker, Director of Economic Development and Kyle Kramm, Main Street & CVB Director/HPO

Indexes:

Attachments: [Council Memo - WF Redevelopment Update](#)

A motion was made by Council Member Keller, seconded by Council Member Lievens, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

c. [23-549](#)

Resolution adopting the City of Seguin and Seguin Economic Development Corporation Comprehensive Economic Development Strategy (CEDS) - Josh Schneuker, Director of Economic Development

Indexes:

Attachments: [2023.11.30 SEDC Comprehensive Economic Development Strategy_FINAL](#)
[SEDC Resolution 2023-19 Adopting the CEDS and Establishing an Effective Date](#)
[Resolution.CEDS\(2023\)](#)

Marian Young, Ernest & Young gave a presentation on building an Economic

Development Strategic Strategy. Community survey had a participation of 921. The bench mark cities they looked at are all within the State of Texas.

A motion was made by Council Member Biesenbach, seconded by Council Member Keller, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2023-209

d. [23-555](#)

Approval of Quarterly Investment Report for Quarter Ended September 30, 2023 - Susan Caddell, Director of Finance

Indexes:

Attachments: [September 30, 2023 Investment Report](#)

A motion was made by Council Member Rangel, seconded by Council Member Rea, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

e. [23-548](#)

Resolution of the City Council of Seguin, Texas, awarding the bid of a Rausch Televising Truck from Kinloch Equipment and Supply, Inc. through a five-year lease agreement; and declaring an effective date - Timothy Howe, Director - Water / Wastewater

Indexes:

Attachments: [Council Memo 12.19.2023](#)
[Signed Mile after Mile Contract Seguin 12.6.23 \(1\)](#)
[Resolution](#)

A motion was made by Council Member Lievens, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2023-210

f. [23-543](#)

Resolution approving the purchase of a 2024, 2000-gallon, Fouts Brothers Water Tender from Metro Fire Apparatus Specialist for an amount not to exceed \$500,000 utilizing HGAC Cooperative Purchasing Agreement; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Indexes:**Attachments:** [Council Memo Tender FY2024](#)[Sequin TX FY24' Fouts 2000 Gallon Tanker Specifications](#)[PurleySalesDrawing2021-04-21](#)[Sequin FY23' Tender Proposal](#)[Resolution.Water.Tender.Purchase](#)

A motion was made by Council Member Rangel, seconded by Council Member Biesenbach, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Rea, Council Member Mendez, Council Member Lievens, Council Member Rangel, Council Member Gaytan, Council Member Carter, Council Member Biesenbach, and Council Member Keller

Enactment No: RES 2023-211

g. [23-563](#)

Golf Course Renovations Discussion - Bruce Allen, Golf Course Manager

Indexes:**Attachments:** [Project Approval - Council Memo II](#)

Bruce Allen, Golf Manager, presented the increased dollar amounts of the proposed renovations of the Max Starcke Park Golf Course. We are going to need to go out for a bond and adding personnel and equipment in the future. Staff is recommending that we stay with the full 8.6 million renovations. He said that 60% of our business are out of towners that play.

*Don Keil
809 Elm Street*

Want to support this measure, keeping good things in our community. A golf course is a beautiful asset to the community of Sequin.

*Eric Aufderhaer
213 Lone Oak*

Chairman of the Golf Advisory Board, looks at this as an investment in our future. There is a lot of talk about the expense as golfers do not want the rates to increase by \$15.00 or \$16.00. But the infrastructure is 40 plus years old. We need to make improvements, not just make repairs.

*Gary Vaughan
503 South Goodrich*

Very excited as we do need to bring true improvements to the Golf Course. Legacies do need to be remembered. Need a true challenging golf course to bring people here and justify raising the rates.

Council Member Paul Gaytan said he loves City and that includes Starcke park golf course and the history, but based on the information I cannot support this project. Would like to become more involved with the committee, and staff to discuss in more detail. We need a Boys & Girls Club, swimming pool, etc.

Council Member Jim Lievens says a challenging golf course will help keep Seguin in spot light.

City Manager Steve Parker said Yes, it is a substantial project but if we postponed you are looking at even more expenses.

Council Member Jason Biesenbach said that he did not believe the Community at large would not support paying for a bond to make improvements to the golf course.

Mayor Dodgen said just to let you know a Boys & Girls Club is going to be a \$35 million project

Council Member Paul Gaytan said he would like to table this issue until later in January. After all the discussion it was decided to set a workshop with City Council, Golf Advisory Board, and staff in January before bringing this issue back to City Council.

9. Closed Session

The regular meeting was recessed and the council went into Closed Session at 7:30.pm. The regular meeting reconvened at 8:03 pm.

a. [23-472](#)

EXECUTIVE/CLOSED SESSION MEETING - An executive/closed session meeting will be held pursuant to sections 551.071(2) and 551.072 of the Texas Government Code (consultation with attorney and deliberation regarding property negotiations) for the City Council to deliberate and/or consult with and seek advice from its attorney(s) regarding certain City utilities and/or utility easements located or being negotiated in or near the Extraterritorial Jurisdictions of the City (Flying Bar D and Project Jackpot) - Steve Parker, City Manager

Indexes:

10. Adjournment

There being no further business before the council the meeting adjourned at 8:03 pm.

Donna Dodgen, Mayor

Attest:

Naomi Manski, City Secretary