



PUBLIC WORKS

MEMORANDUM

TO: Mayor and City Council Members
Steve Parker, City Manager

FROM: Steven Purchase, Fleet Manager

DATE: June 3, 2025

RE: DISPOSAL OF SURPLUS PROPERTY

According to the Disposal of Assets Policy, previously approved by City Council on September 16, 2014, sale or disposal of surplus property requires prior approval by the City Manager. Any items whose original cost of \$5,000 or more which have become obsolete, dysfunctional or are otherwise too costly to repair may be disposed of following City Council approval. Staff recommends disposal of the following pieces of equipment:

UNIT	DESCRIPTION	DEPT	PURCHASE PRICE	DISPOSAL
210	2016 Dodge Ram 1500	Capital Projects	\$ 29,901.00	gov.deals
408	2011 Ford F450	Electric Utilities	\$ 40,674.00	gov.deals
1004	2016 Flat Trailer	PW- ROW	\$ 2,990.00	gov.deals
1016	2014 Batwing Brush Hog	Parks	\$ 13,000.00	gov.deals
1525	2006 Flat Trailer	Parks	\$ 1,995.00	gov.deals
2701	2007 Homemade Trailer	Parks	\$ 1,900.00	gov.deals
4117	BRWC cable Transport	Electric Utilities	\$ 36,803.00	gov.deals

All purchasing policies and procedures regarding the disposal of City equipment, materials and supplies will be strictly adhered to. Work closely with the Purchasing Manager to ensure that all procurements are in accordance with the City of Seguin Charter, State Statutes and applicable Federal government requirements.

Following Council approval, all items will be placed on the public online auction site, GovDeals.com and sold to the highest bidder.