

It's real.

MEMORANDUM

To: Mayor and City Council Members
Steve Parker, City Manager

From: Greg Odom, Director of Facilities

Through: Rick Cortes, Deputy City Manager

Subject: Agreement with TSG Architectural Services for renovations to Central Fire Station

Date: November 16, 2020

The City hired TSG Architects in January 2020 to conduct a Comprehensive Building Assessment of conditions at the Central Fire Station located at 110 Elm. The firm has provided conceptual designs and layout for the proposed repairs and upgrades to the facility as outlined in their assessment report that was completed earlier this year. Highlights of the report include repairs to the roof and exterior of the building, upgrading the electrical system, replacement of the HVAC system, the addition of six restrooms with showers and the remodel of the basement, first and second floors to bring all items up to code and meet ADA standards.

Tim S. Gescheidle, AIA, principal and owner of TSG Architects, will be directly involved in the development of this renovation project from concept through completion. Previous projects developed by TSG Architects for the City of Seguin include the Utilities Operation Center, Development Services Center and Starcke Park Golf Pro Shop.

In addition to architectural services, TSG Architects will provide structural, mechanical, electric and plumbing services as well as interiors/furniture selection consulting. The total proposal fee for these services is \$295,000. In addition to the fees for architectural and engineering services, the City of Seguin will be responsible for reimbursable expenses. These expenses not to exceed \$15,000 include but are not limited to geotechnical costs, postage, handling and delivery charges, printing reproduction, material testing, and transportation. The contract for services proposed and the reimbursable expenses shall not exceed \$310,000.

Staff recommends approval of the proposed resolution authorizing the City Manager to enter into a contract with TSG Architects for these services.