

## MEMORANDUM

**To:** City of Seguin Mayor and Council

**From:** Jack Jones, Director of Parks & Recreation

**Through:** Rick Cortes, Assistant City Manager

**Subject:** Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for use of Smokey Joe Williams Baseball Field, east side of Max Starcke Park, Max Starcke Park Golf Course and the Park West Concession Building and Large Pavilion; and declaring an effective date.

**Date:** June 26, 2018

On March 27, 2018, the Seguin Independent School District (SISD) Board of Trustees failed to approve a Facilities Use Agreement allowing SISD sports activities at City parks pending further discussions on proposed fees for sports activities. Currently there are expiring agreements for both cross-country activities and utilization of Smokey Joe Williams Field. There is currently no formal agreement in place for utilization of Starcke Golf Course. It appears that the point of contention with the agreements are the proposed fees for SISD utilization of Max Starcke Park Golf Course, utilization of Smokey Joe Williams Field, and utilization of the Eastside of Max Starcke Park for the upcoming fiscal year. City staff did advise SISD staff of the pending fees as early as May of 2017. Please note that the proposed fees will not come into effect until October 1, 2018. At the time of these discussions prior to the School Board meeting, SISD staff felt these fees were fair and reasonable.

Concerning utilization of Starcke Golf amenities, City staff recommends free high school team play after 1 p.m. Monday through Thursday for the school year and summer months. City staff recommends free middle school team play after 1 p.m. Monday through Thursday from February through April. SISD golf team members may play Friday through Sunday for a \$3 surcharge. Range balls are still half price at \$2 per bucket. Please note that in New Braunfels, neither of the two high school teams pay to practice, however accessibility to the course is limited to Monday for NBHS players and Tuesday for CHS players, and they alternate every other Thursday. Additionally, golf team members assist on any project(s) that the Landa Park Golf Course may need, typically assisting 2-3 times per year. Additionally, each team hosts a 100-player fundraiser, a high school tournament, and each purchase all of their team supplies from the Pro-Shop (bags, headwear, balls, etc.).

Concerning utilization of Smokey Joe Williams Field, City staff proposes to charge SISD for electrical costs related to SISD usage of the field only. The SISD high school baseball team(s) typically utilize Smokey Joe Williams Field for practices, games, and tournaments beginning in February through May annually. SISD would still be responsible for dragging and chalking of the fields for practices and games. In reviewing City electricity costs from February through April (no playoffs in May) when the high school uses the fields, the average cost to the City for those three months is approximately \$1,000 annually depending on usage. Staff would invoice SISD for electricity usage once the baseball season is complete. Our published rate for the usage of Smokey Joe Williams Fields is \$150 per game (no practices are allowed), which includes the City dragging and chalking the field and electricity as needed.

Concerning utilization of the Pecan Bottom at Max Starcke Park East, the SISD cross-country program typically utilizes this area for cross-country meets annually during September and October. Currently, there is no charge for school use of Max Starcke Park East. City staff recommends charging \$150 per day for SISD cross-country meets. Our published rate to rent the Pecan Bottom area, which includes the large pavilion, for the day, is \$350. Please note that other school districts such as Stockdale and Randolph will be charged \$350 for utilization of the Pecan Bottom area.

SISD staff has indicated that they will present the Facilities Use Agreement allowing SISD sports activities at City parks to the School Board on July 24, 2018 as originally presented to the Board on March 27 that was tabled. The only change from the March 27 Board meeting is that the agreement will be a one-year agreement as opposed to a three-year agreement. In addition, staff added language allowing SISD usage of the Park West Concession Building and Large Pavilion free of charge for the summer food service program. This program was offered on a limited basis at the Large Pavilion at Park West last year and was a tremendous success. This year, SISD requested the use of the Park West Concession Building so that they could offer a wider variety of food options and to store items needed for the program. With access to the concession building, the program has expanded and will be offered the entire summer from June 11 through August 22. The program is operated Monday through Thursday and free for children.

Staff recommends approval of a resolution of the City of Seguin, Texas authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for use of Smokey Joe Williams Baseball Field, east side of Max Starcke Park, Max Starcke Park Golf Course, and the Park West Concession Building and Large Pavilion; and declaring an effective date.