

Memorandum

To: Mayor and City Council Members
Douglas Faseler, City Manager

From: Clarence Smith, Director of Electric Utilities

Through: Rick Cortes, Assistant City Manager

Subject: Purchase of Three 2,500 KVA Transformers

Date: March 20, 2015

On March 17, 2015 the City of Seguin received six bids for three, 2,500 KVA 277/480 Volt Three-Phase Pad mount Transformers. Bids ranged from a total low bid of \$82,849.74 to a total high bid of \$93,606.00 for the three transformers. After evaluating the transformers load loss's ratio, it was determined that the lowest bidder did qualify as the low bid at a total cost of \$82,849.74. See the attached Bid Tabulation.

Therefore, staff is recommending the transformers be purchased from WESCO Distribution at a cost of \$82,849.74. The transformers quoted by WESCO meets all specifications. Two of the transformers will be used to supply electricity to the New High School Project and one for inventory, in the event of a transformer going bad we will have a replacement in stock.

Staff will be available to answer any questions at the Tuesday, April 7th 2015 Council Meeting.